

IOWA WATER ENVIRONMENT ASSOCIATION
EXECUTIVE COMMITTEE MEETING
October 29, 2010

The minutes of the Iowa Water Environment Association Executive Committee Meeting, held at the Ames WPC Plant in Ames, Iowa on October 29, 2010.

ITEM I: CALL TO ORDER

The meeting was called to order by President, Jay Brady, at 10:04 AM, with the following Executive Committee members present: Jay Brady, Jonathan Brown, Fred Bayer, Tim Snyder, Kam Reeves, Jim Rasmussen, Dan Riney, Jim McElvogue, Murat Akyurek, Gary Schellhorn, and John Ringelestein. Also present were: Ted Payseur, Steve Troyer and Laurie Twitchell.

ITEM II: APPROVAL OF AGENDA

It was moved by Murat Akyurek, and seconded by Fred Bayer, to approve the agenda as presented. Motion carried.

ITEM III: APPROVAL OF MINUTES

It was moved by Jim Rasmussen, and seconded by Jonathan Brown, to approve the minutes of August 27, 2010 and September 27, 2010, as printed. Motion carried.

ITEM IV: OFFICERS' REPORTS

A. Secretary/Treasurer's Report

The Secretary/Treasurer distributed balance sheets taken on January 1, 2010, and October 28, 2010. The Secretary/Treasurer reviewed the changes in the various accounts. Total assets are up \$23,444.87 for the year. The Operations account is up \$16,939.91. The Regions account is down \$1,424.64 due to several donations made by Region 6. Interest income was approximately \$300! Annual meeting net income was \$22,786.69. A transfer will be made to the Association Share Account from the Operations Account to bring the reserve balance up to the required level. It was moved by Fred Bayer, and seconded by Jim Rasmussen, to approve the report of the Secretary/Treasurer as presented. Motion carried.

B. Delegates' Report

Gary Schellhorn, with comments from Tim Snyder, reported on the House of Delegates meeting at WEFTEC earlier this month. This year only one HOD meeting was held at the beginning of WEFTEC instead of one at the beginning and one at the end of WEFTEC as in the past. The morning session consisted of orientation for incoming delegates, introduction of new delegates, WERF presentation and committee reports. The budget was discussed VERY briefly through the use of a pie chart! The balance of the morning session was the delegates dividing into five work groups, International MAs, Operator Involvement and Outreach, House Representation, WEF and MA Committee relationships and House Ways and Means. The afternoon session was divided into two sessions. The first session was taking care of HOD business and voting on various items. The second session was a presentation on the results of the work groups. New executive positions were approved and new board members were approved. The 2009 and 2010 surveys were discussed. There was discussion of several items from the work groups, a new proposal for a community of practice, a committee mapping initiative, changes to the policies and procedures for the HOD and the minimum number of members to form an MA. On the minimum number needed to form an MA, a proposal was made to drop the number to zero! Later the number was modified

to 50 for MAs from the U.S. and Canada and 10 for all other MAs. Our delegates voted NO but the measure passed by a small margin. The last item was a draft Wastewater Operations Certification and Training Position Statement. This is the beginning of an effort to support a nationwide training and certification system.

C: Regional Directors

Region 1: Jonathan Brown reported Region 1 held their annual meeting last Wednesday with 175 people in attendance. There was an excellent program with some excellent speakers. Jonathan made a pitch for Association membership to the group. Dennis White will become the Region 1 Director in June 2011. Jerry Rattenborg is undergoing treatment for a brain tumor. Jerry is a past president of IWPCA. Bob Green, the new president of AWWA, wants to discuss the relationship issues with our president.

Region 2: No report.

Region 3: No report.

Region 4: No report.

Region 5: Fred Bayer reported Region 5 held their fall meeting last Wednesday in Newton with 49 attendees. It was a good meeting with good speakers. Jay Brady attended and made a pitch for membership.

Region 6: Kam Reeves reported Region 6 is going to hold a planning meeting for their May 2011 regional meeting on November 8th in Iowa City. They will also be discussing what they can do to help with the annual IAWEA meeting in Iowa City next June.

D: Correspondence

None.

ITEM V: DISCUSSION/ACTION ITEMS

A. Articles of Incorporation Amendment

The Secretary/Treasurer presented the following amendment to the Articles of Incorporation:

Amendment to the Articles of Incorporation of the Iowa Water Pollution Control Association

Amendment 1

Per requirements stated in the Constitution of the Iowa Water Pollution Control Association, the membership of the Association has voted to change the name of the Association to the Iowa Water Environment Association.

It was moved by Jim McElvogue, and seconded by Dan Riney, to adopt the proposed amendment as presented. Motion carried.

B. WEFMAX 2011 Iowa Venue Update

Gary Schellhorn updated the group on the preparations for the WEFMAX meeting on April 28 and 29, 2011.

C. 2012 Annual Conference Des Moines Update

Murat Akyurek discussed the contract proposal with the hotel. After discussion, Murat will contact Wells Fargo Arena to check on rates and availability for that venue and to proceed with the best option.

D. IAWEA/AWWA Short Course Update

Jay Brady presented a new proposal from AWWA for our consideration. After considerable discussion, it was moved by Murat Akyurek, and seconded by Jim Rasmussen, to sign the contract with the following changes: Article 10, add "including name tags", Article 11, AWWA shall prepare name tags from an electronic list provided by IAWEA, Article 18, change 100% to 90%, Article 19, change \$600 to \$1,000 and on signature page change "will be negotiated" to "may be negotiated". Motion carried.

The meeting adjourned at 12:06 PM for lunch and reconvened at 12:26 PM.

Jim McElvogue moved, and seconded by Gary Schellhorn, to request the President and/or the Sec./Treas, the Asst. Sec./Treas. or designee to prepare an RFP for partnership in the sponsorship of the water/wastewater short course with the IAWEA and present the RFP to the AWWA, IRWA, IAWU and other groups. Motion carried.

E. League of Cities Listserve Update

Jay Brady discussed the proposed contract from the League of Cities. It is the same contract we currently have with no change in cost. The list serve is being updated and will be web based which will allow larger files to be used. It was moved by Tim Snyder, and seconded by Fred Bayer, to authorize the President to sign the contract. Motion carried.

F. Amendment to Constitution

Jim McElvogue discussed the response from WEF regarding amendment of our Constitution. WEF would like the Association to complete the total review and submit to them when that has been completed. Jim McElvogue suggested we proceed with the proposed amendment which will allow changes to be made to the Constitution by posting the changes on the Association website and notifying the membership by mail of the proposed change. After discussion, it was moved by Jim McElvogue as chair of the Aims and Objectives Committee to proceed with the proposed amendment. Motion carried.

ITEM VI: COMMITTEE ACTION/DIRECTION REQUESTS

Public Relations/Public Education Committee: Laurie Twitchell presented the Committee's final 4 picks for the new Association logo. After discussion, it was moved by Murat Akyurek, and seconded by Gary Schellhorn, to approve Option 1D as the new logo for the Association. Motion carried. The committee will be working on updating display materials. The committee displayed at the League of Cities annual meeting. They are looking for ways to publicize the Association. Budget request for Stockholm Jr. Water Prize and promotional materials update - \$4,100. The Project Aware fundraising with AWWA to support the tee shirt project was discussed. The Executive Committee agreed to support the project.

Aims and Objectives Committee: Jim McElvogue reported the effort is not proceeding as fast as hoped. The committee is focusing on the Constitution and Bylaws and is still working on the WEF requirements.

Biosolids Committee: Steve Troyer reported the updated Field Guide for Biosolids is ready for publication in November. Publication cost is estimated at \$5/copy and the committee is proposing to print 1,000 copies. Therefore, the budget request is \$5,000 for the field guide publication. The Executive Committee discussed the distribution of the booklet. It was suggested a copy of the field guide be sent to

each region field supervisor. The Biosolids Committee was commended for a job well done and received a round of applause. Steve commented the next Biosolids conference will be the 20th anniversary conference and the committee is exploring a gift item for attendees to commemorate the occasion.

Government Affairs Committee: Ted Payseur reported it has been a busy summer and fall for the committee. Ted discussed the meeting in Kansas City with EPA. The State of Kansas is being sued concerning their nutrients program. Missouri has reduced fees and may not be able to fund their DNR which would result in turning over the duties to the EPA. Ted commented on the League of Cities lawsuit and the Farm Bureau lawsuit. Ted discussed Greg Sindt's efforts on the proposal for a Raccoon Watershed advisory group. IPWA is suddenly becoming more interested in DNR activities with the advent of regulations regarding stormwater discharges. Ted suggested the Association provide funding for attendance at the WEF flyin next spring and the NACWA meeting in Washington, DC in the amount of \$1,500. IEC membership was discussed. Tom Neumann will be attending EPC meetings on behalf of the Association. The committee will be meeting by teleconference as needed this spring at an estimated cost of \$300. Ted says there are interesting winds blowing right now. Wait till November 1st!

Industrial Pretreatment/Laboratory Practices: Jay Brady reported the two committees have requested a subsidy of \$2,000 for the 2011 meeting since this is the first meeting of this type and there is some uncertainty about interest and attendance.

Maintenance Committee: Jim Rasmussen reported the committee held a planning meeting in October and the program for the 2011 conference will be finalized in November. The conference will be on February 1 and 2, 2011.

Membership Committee: Dan Riney reported the committee met earlier this week in Iowa City. They will be contacting the 50 largest facilities in Iowa to generate more membership. The list of delinquent members was reviewed. Renewal notices for Iowa only members will be sent out in December. Merchandise possibilities were discussed. A new member package is going to be developed. A membership drive competition for the regions was discussed. Committee membership makeup was discussed. The committee will be meeting again in early November. The committee is requesting funding in the amount of \$2,000 for their activities next year. Dan discussed a request from a member to cancel their membership.

WEFMAX meeting: Gary Schellhorn reported WEF will pay \$5,000 to fund the meeting. If the Association wants to provide a gift item or do something additional for the reception, there may be a cost to the Association. After discussion, \$1,500 will be budgeted.

Nominating Committee: Jim McElvogue reported some names were being discussed.

Program Committee: Jim McElvogue reported the committee met a week or so ago. The committee will be soliciting ideas on the listserv for topics for the annual meeting program. Jay reported the contract with the hotel will be revised next week to fit the new program format.

Research Committee: The committee is requesting funding in the amount of \$1,500 to foster a poster display at the annual meeting.

Operator Mentoring Ad Hoc Committee: Bob Main is still trying to arrange a meeting of the retired Association members to form this group.

Local Arrangements Committee: Jay Brady reported the committee is working on the Tuesday night reception.

Web Page: The redesign effort for the website is estimated to cost \$15,000.

ITEM V: DISCUSSION/ACTION ITEMS (continued)

G. Budget

The Sec./Treas. distributed the beginnings of the new budget for 2011. After discussions of the elements of the budget, the president and sec./treas. will develop a draft budget and distribute it to the Executive Committee and Committee chairs prior to the January 7 budget adoption meeting.

ITEM VII: ADJOURNMENT

President Brady declared the meeting adjourned at 2:31 PM.

Respectfully submitted,

John W. Ringlestein, Secretary/Treasurer