

**IOWA WATER ENVIRONMENT ASSOCIATION**  
**EXECUTIVE COMMITTEE MEETING**  
*November 15, 2013*

The minutes of the Iowa Water Environment Association Executive Committee Meeting, held at the Ames WPC Plant in Ames, Iowa on November 15, 2013.

**ITEM I: CALL TO ORDER**

The meeting was called to order by President-Elect, Jonathan Brown, at 10:05 AM, with the following Executive Committee members present: Jim Rasmussen, Jonathan Brown, Michael Tripp, Jim McElvogue, Laurie Twitchell, Keith Hobson, Paul Horsfall and John Ringlestein. Also present were: Bob Ranson, Lance Aldrich and Marci Whitaker.

**ITEM II: APPROVAL OF AGENDA**

It was moved by Jim Rasmussen, and seconded by Keith Hobson, to approve the agenda as presented. Motion carried.

**ITEM III: APPROVAL OF MINUTES**

It was moved by Michael Tripp, and seconded by Jim Rasmussen, to approve the minutes of September 20, 2013 as printed. Motion carried.

**ITEM IV: OFFICERS' REPORTS**

**A. Secretary/Treasurer's Report**

The Secretary/Treasurer distributed a report with balances as of January 1, 2013 and November 14, 2013. Most of the accounts are up by interest only. The Operations account is up by \$52,283.92 since the first of the year due to the specialty conferences, the annual meeting and the fall short course. The Newsletter account is down \$750.06 after publishing 3 issues this year. Region account is up \$1,393.14. Region 3 held a meeting and netted approximately \$300. The proceeds from the golf outing and the motorcycle run have been transferred to the Xicotepec Project. Results for the spring short course are not yet available – CEU credits are still being calculated. All income has been received for the fall short course. A contract concerning the fall 2013 short courses and future short courses between AWWA and the IAWEA is still in process. It was moved by Keith Hobson, and seconded by Jim Rasmussen, to accept the report of the Secretary/Treasurer as presented. Motion carried.

**B. Delegates' Report**

Keith Hobson reported WEF has dropped participation in the Ad Council program. WEF will continue to participate in the Water Coalition to get their message out. Keith discussed the House of Delegates work groups. The Operations Outreach group may finish their work in the coming year. The Strategic Planning group is working to make the House of Delegates meetings more informative and interactive. They are also looking into training for delegates and reviewing input from the WEFMAX meetings. Progress is being made in the relationship between the House of Delegates and the WEF Board.

**C: Regional Directors**

Region 1: Paul Horsfall reported Region 1 held their meeting on October 23<sup>rd</sup> with 175 people in attendance. Jim Tjaden, Monticello, was presented the Region 1 Operator's Award for 2014. A plaque was presented to Kim Werner for his work as past president of Region 1. Dan Smith, Anamosa, was elected vice president for 2014.

Region 3: The Secretary/Treasurer reported Steve Casey suffered a heart attack and has recovered and returned to work as of last Monday.

Region 4: Mike Tripp reported that Region 4 had their meeting on October 4, 2013 in Carson with approximately 80 attendees. The afternoon session was split again with one track on advanced treatment. Alison Manz, DNR Region 4 Office, will be the new president. They will again have split sessions in the afternoon.

Region 5: Rick Graves submitted a written report. Region 5 held their meeting on October 30 with 30 people in attendance. The next meeting will be held on March 26, 2014 at the IRWA building in Newton.

**D: Correspondence**

a. None.

## **ITEM V: DISCUSSION/ACTION ITEMS**

### **A. Short Course Contract for Fall 2013 and the future**

The status of the contract for fall 2103 and the future is unknown. The committee had met earlier this year and discussed contract changes. Eric Evans has marked up the previous contract with the changes discussed but apparently the process is at a standstill. The Secretary/Treasurer will contact Eric to see where the marked up contract is.

### **B. Operator Certification Committee – Program Deficiencies**

Jim McElvogue reported the ABC had done an audit of the IDNR certification rules and made several recommendations which the IDNR is in the process of implementing. Jim McElvogue will be serving on the committee until a replacement for Jim Stricker is found. There is a potential proposal to increase education requirements for the Grade 3 and 4 testing qualifications.

### **C. Government Affairs 4-States Meeting Report**

Deferred until next meeting.

### **D. Following up with Kirkwood concerning on-site training programs and eligibility for scholarship assistance**

No update received.

### **E. Draft Budget**

The Secretary/Treasurer distributed a draft budget for 2014 and reviewed changes and additions. The reimbursement policy for WEFTEC attendance was discussed. Policy will remain at \$1,500/attendee and if the attendee's employer does not provide sufficient support to cover expenses in excess of \$1,500, the Secretary/Treasurer will submit a request for an electronic vote approval/disapproval to the Executive Committee. It was moved by Jim McElvogue, seconded by Jonathan Brown, to approve the reimbursement request to WEFTEC from Dan Riney. Motion carried.

## **ITEM VI: COMMITTEE ACTION/DIRECTION REQUESTS**

### **Maintenance Committee**

Bob Ranson reported the committee met yesterday to plan the conference for 2014. The Collection and Maintenance Committees are exploring the possibility of a pump maintenance class. The committee may have a maintenance topic for the annual meeting.

### **Newsletter Committee**

Marci Whitaker reported they hope to have 2 more issues before the end of the year. One is at the printer right now. Jon Harger is working on getting the advertiser request letter out.

### **Program Committee**

Jim Rasmussen reported the committee met yesterday. The call for abstracts will be going out next Friday. Wednesday afternoon will have 2 tracks this year with one of the tracks featuring a panel discussion on nutrients. The time line for submitting information for CVENT and program printing was discussed by the committee.

### **Public Relations/Public Education**

Laurie Twitchell reported the committee had a booth at the State Science Teachers' conference. A presentation was made about the Water Monitoring Day.

### **Web page**

Lance Aldrich reported a request has been made to make the specialty conferences and the annual meeting more visible on the web page. He has contacted Envoy to work on a solution. Lance also reported he is stepping down as chair of the committee. He has a few prospects in mind for his replacement. The group thanked Lance for his service.

### **Stockholm Jr. Water Prize**

Laurie Twitchell reported the effort to host the Stockholm Jr. Water Prize is on hold pending further information from WEF.

### **Collection Committee**

Mark McGuire has been working with G & L Clothing to develop a way for IAWEA members to order shirts with the

IAWEA name and various emblems. Bob Ranson discussed what has been happening. Updates will be coming at the next meeting

**ITEM VII: ADJOURNMENT**

It was moved by Keith Hobson, and seconded by Jim Rasmussen, to adjourn the meeting. President Elect Brown declared the meeting adjourned at 11:52 AM.

Respectfully submitted,

John W. Ringelestein, Secretary/Treasurer