

IOWA WATER ENVIRONMENT ASSOCIATION
EXECUTIVE COMMITTEE MEETING
November 14, 2014

The minutes of the Iowa Water Environment Association Executive Committee Meeting, held at the Ames WPC Plant on November 14, 2014.

ITEM I: CALL TO ORDER

The meeting was called to order by President Jonathan Brown, at 10:12 AM, with the following Executive Committee members present: Steve Hershner, Jonathan Brown, Jim McElvogue, Darin Jacobs, Kam Reeves, Jon Koch, Laurie Twitchell, Tim Snyder, Rick Graves and John Ringlestein. Also present were: Marci Whitaker, Eric Evans, Ted Payseur and Mark Jones.

ITEM II: APPROVAL OF AGENDA

It was moved by Darin Jacobs, and seconded by Jim McElvogue, to approve the agenda as presented. Motion carried.

ITEM III: APPROVAL OF MINUTES

It was moved by Kam Reeves, and seconded by Steve Hershner, to approve the minutes of September 12, 2014 as printed. Motion carried.

ITEM IV: OFFICERS' REPORTS

A. Secretary/Treasurer's Report

The Secretary/Treasurer distributed a report with balances as of January 1, 2014 and November 13, 2014. Most of the accounts are up by interest only and the credit union merger distribution. Regional Checking is up a little bit due to meetings held in Region 1, 4 & 5. Assets are up \$29,719.04 year to date. Short courses for 2013 and 2014 still remain to be settled with IA-AWWA and that can't be done until IA-AWWA provides CEU information. Ninety per cent of the spring 2013 proceeds have been forwarded to IA-AWWA and the net proceeds for fall 2013 and 2014 remain with IAWEA. No requests for expense reimbursement to IA-AWWA have been received for the 2014 short courses. Credit card processing and CVENT costs have not yet been allocated to the various users. It was moved by Jim McElvogue, and seconded by Rick Graves, to accept the report as presented. Motion carried. Jim McElvogue reminded everyone to return their ballots for the constitutional amendment concerning the Secretary/Treasurer position. Jim also reported the CVENT contract is up for renewal in June and he will be looking at different possibilities for companies to provide registration services. He is satisfied with CVENT but it may help with negotiations to explore options.

B. Delegates' Report

In email correspondence from Jay Brady, he reported he had attended the House of Delegates meetings at WEFTEC and the MA leadership sessions. Main takeaway is that WEF is finally recognizing the importance of the MAs to the Federation. WEF is participating with several other water agencies to promote the importance of water to the environment.

C: Regional Directors

Region 1: Jonathan Brown reported for Paul Horsfall. The Region 1 meeting was held on October 22nd at the Delaware Community Center with 225 in attendance. There were several good speakers and Kam Reeves presented a pitch for membership. Lyle Krueger is continuing as the Region Secretary.

Region 2: Darin Jacobs reported the fall meeting was held on October 9th at NIACC with 119 attendees and focused on water topics. The spring 2015 meeting will be held April 9 and focus on wastewater topics.

Region 3: Kam Reeves reported he had attended the meeting and made a presentation for membership. Kam reported there was a good attendance and Region 3 is just starting to build their training program back up after a long absence.

Region 4: Kam Reeves also attended the Region 4 meeting to make a presentation for membership. Alison Manz reported by email that the meeting had 75 attendees. Region 3 donated \$500 to the Hank Pangelina Family Fund. She also dropped off promotional items at the Ames WPC Plant for use by the Membership Committee.

Region 5: Rick Graves reported the Region 5 fall meeting was held on October 29th with 52 people in attendance. The spring 2015 meeting will be held on March 25 in Newton.

Region 6: Jon Koch reported their spring 2015 meeting will be held on May 13. The program committee will be meeting in early January to begin planning the meeting.

D: Correspondence

a. A receipt for the donation to the Xicotepec project was received from Kiwanis.

ITEM V: DISCUSSION/ACTION ITEMS

A. Short Course Discussion

Laurie Twitchell discussed the situation where IAWEA members had been contacted by IA-AWWA to speak at their spring short course. After considerable discussion of the short course situation, Jonathan Brown stated we should take the high ground and not advise or oppose our members from providing content for educational courses. After all we are in the business of education and not in the business of making money. Jim McElvogue reported IAWEA had discussed the possibility of providing both water and wastewater tracks but dropped the idea. Possibilities for other specialty conferences were discussed. IAWEA will not be holding a short course next spring! Jonathan Brown will pursue meeting with committee chairs to discuss specialty conferences and also meeting with the IA-AWWA board to discuss short courses.

B. Nutrient Trading Research Money Follow-Up

The Executive Committee discussed the Nutrient Trading Research Funding. It was moved by Steve Hershner, and seconded by Jon Koch, to donate \$500 to the Iowa League of Cities Nutrient Trading Research. Steve and Jon accepted a friendly amendment to make the amount \$1,000. Motion carried.

C. Annual Conference - Ames

Steve Hershner reported the Annual Meeting Program Committee will be meeting next Monday. Steve discussed the significance of this annual meeting as the 100th anniversary of the first wastewater training session that was held in Ames. The first wastewater training session held in the US! The committee is exploring bringing a historical display to Ames and holding an open house on Tuesday featuring the display. This would impact the golf session and the tours on Tuesday. Member feedback on the history will be incorporated into the program. Other possible topics and history ideas were discussed.

D. Annual Conference Future Sites Discussion

Due to Hank Pangelina's accident, the possibility of the annual meeting being held in Council Bluffs will be discussed by the Annual Meeting Committee. We may have to change the site for 2015. Decisions will be made in the near future.

E. Draft 2015 Budget

The Secretary/Treasurer distributed a draft budget for 2015 and discussed the rationale for each item. The budget will be discussed, amended and adopted at the January Executive Committee meeting.

The meeting recessed at 12:01 PM and reconvened at 12:27 PM.

ITEM VI: COMMITTEE ACTION/DIRECTION REQUESTS

Aims and Objectives

Jim McElvogue reminded everyone to vote on the constitutional amendment.

Education

Eric Evans reported an ad hoc committee will be exploring educational possibilities. IA-AWWA will be holding a spring short course.

Government Affairs

Ted Payseur reported several entities have been meeting and discussing the meaning and impact of the district court decision. Some divisions in IDNR apparently think the circuit court decision does not mean anything. Ted distributed a draft paper entitled "Key Principles and Consideration Factors for Incorporation of Non-Biological Peak Flow Processing Approaches in Iowa Wastewater Facilities". Ted discussed the draft and the importance of resolving issues with the IDNR. The draft will go back to another meeting with IDNR, the governor's office, League of Cities

and other entities.

Membership

Kam Reeves reported he had attended 4 region meetings to promote membership. The membership committee will be meeting in December or early January.

Newsletter

Marci Whitaker reported the newsletter committee met last Friday to plan the next 2 issues. There will be one more issue in 2014 and then in the spring after the March Executive Committee meeting to promote the annual meeting.

Operator Certification

Jim McElvogue reported the Operator Certification Committee has been approached by DMACC to be a member of the committee. Jim discussed the membership of the committee and the reasoning behind committee membership. No resolution to the request at this point. Jonathan Brown discussed veterans' qualifications and the application to experience requirements for certification.

Public Relations/Public Education

Laurie Twitchell reported the committee participated in the Science Teachers' Conference at Scheman. Classroom presentations were also made on water monitoring day.

Website

Mark Jones discussed his progress on soliciting alternative providers for our webpage. He has attempted to contact 3 providers. Blue Rock Designs from Ames responded and made a proposal to upgrade our existing page to make it more user-friendly and provide a training manual, training and maintenance of the site for approximately \$1,500. After stating our web page should be functional and kept up-to-date, it was moved by John Ringelestein, and seconded by Jim McElvogue, to proceed with the update of the web page. Motion carried.

Other Items

Kam Reeves asked if anyone had seen the ebola webinar discussion from WEF and whether anyone had developed a policy on ebola. Discussion followed. Kam also discussed the vulnerability assessment that had been performed at the Ottumwa WPC Plant. He asked if anyone had written a cyber-security plan and again discussion followed.

ITEM VII: ADJOURNMENT

It was moved by Steve Hershner, and seconded by Laurie Twitchell, to adjourn the meeting. President Brown declared the meeting adjourned at 1:10 PM.

Respectfully submitted,

Jim McElvogue, Assistant Secretary/Treasurer