

**IOWA WATER POLLUTION CONTROL ASSOCIATION
EXECUTIVE COMMITTEE MEETING**

November 3, 2006

The minutes of the Iowa Water Pollution Control Association Executive Committee Meeting, held at the Ames Water Pollution Control Plant in Ames, Iowa on November 3, 2006.

ITEM I: CALL TO ORDER

The meeting was called to order by President, Tim Snyder, at 10:09 a.m., with the following Executive Committee members present: Gary Schellhorn, Tim Snyder, Michael Tripp, Jim Stricker, Paul Nolan and John Ringelestein. Also present were: Jack Duangmamee, Andy Venzke, Brent Parker, Carla Schumacher, Jim Utter, Steve Troyer and Jim McElvogue.

ITEM II: APPROVAL OF AGENDA

John Ringelestein added a letter from Nebraska WEA under correspondence a. It was moved by Jim Stricker, and seconded by Gary Schellhorn, to approve the agenda as amended. Motion carried.

ITEM III: APPROVAL OF MINUTES

It was moved by Gary Schellhorn, and seconded by John Ringelestein, to approve the minutes of September 29, 2006 as printed. Motion carried.

ITEM V: DISCUSSION/ACTION ITEMS

A. Certification Issues, Brent Parker, IDNR

Brent is involved with the on-site wastewater treatment program at IDNR. Brent provided background information on on-site wastewater treatment in Iowa and some of the problems with various systems. IDNR is planning two legislative proposals to address the problem. The first proposal would provide for inspections by certified septic inspectors at the time of sale of a property. The second proposal would require a sewer plan to be in place for a community or development separated from a city. The proposal would also require a management and maintenance program with a certified operator for on-site systems. The Committee discussed the implications for the IWPCA and wastewater operators.

ITEM VI: COMMITTEE REPORTS

L. ISU Water Quality Club

Andy Venzke and Jack Duangmamee reported on the activities of the ISU Water Quality Club since the beginning of the school year. The Club has purchased a portion of a display board at Town Engineering and prepared a display. Photographs of the display and its location in Town Engineering were distributed. The Club currently has 12 paid members and has 30-40 attendees at their meetings. Andy and Jack inquired about the funding from IWPCA- check will be in the mail! The Club is looking at ways to increase interest in the Club meetings. Memberships in IWPCA were discussed.

ITEM IV: OFFICERS' REPORTS

A. Secretary/Treasurer's Report

The Secretary/Treasurer distributed balance sheets taken on January 1, 2006, and November 2, 2006. Total assets are up approximately \$19,800. Most of the accounts have increased by interest only. Most of the increase is found in the Regions Account due to regional meetings and in the Operations Account due to the annual meeting. It was moved by Paul Nolan, and seconded by Gary Schellhorn, to approve the report of the Secretary/Treasurer. Motion carried.

B. Directors' Report

Gary Schellhorn reported directors are now delegates due to changes in the constitution and bylaws at WEFTEC. Gary reviewed the WEFTEC Board meetings. The Board broke into 5 strategy discussion groups at the Saturday meeting. Proposed changes in the Board of Trustees took up a considerable part of the meeting. The change to 18 Board members and the makeup of the Board generated a considerable amount of heated discussion. The reports of the strategy groups were presented at the Wednesday Board meeting. Final reports of the groups are not yet available. Gary and Charlie Stevens attended the strategy group on Operations and Membership Services. They presented a proposal to bring back the OPS FORUM magazine as a stand-alone publication. They were surprised by the amount of support from the group for the proposal. WEFMAX meetings this spring will be held in Chicago, Salt Lake City, Savannah, Winnipeg and Portland.

C. Regional Directors

Region 4: Mike Tripp reported their fall meeting was held in Griswold on October 6th. There were 75-80 people in attendance. The theme for the meeting was alternative treatment methods, which can be used to meet new discharge requirements

Region 5: Jim Stricker reported Region 5 had their meeting on October 29th in Newton with approximately 55 people in attendance. Topics focused on preparation to meet new standards.

D. Correspondence

- a. John Ringlestein read a thank you letter from the Nebraska Water Environment Association for the IWPCA's contribution to the reception for the incoming WEF President, Mohammed Dahab.
- b. Tim Snyder received a letter from Jessica Brown, IDNR, requesting assistance in setting up TMDL meetings for the Raccoon River watershed. Tim will check out the request further.

The meeting recessed at 11:51 AM for lunch and reconvened at 12:20 PM.

ITEM VI: COMMITTEE REPORTS (continued)

C. Biosolids

Steve Troyer reported the committee met on October 17th and welcomed two new members, Jim Myers from Indianola and Brian Bakke from HDR. The committee is still looking into hosting a regional "hot" topics seminar in cooperation with WEF. Planning has started on the 16th Annual Biosolids Conference with the theme of long-term effects of biosolids application. The conference will be on March 14, 2007. The committee is also reviewing the biosolids award program. The committee will be participating in a meeting by Farm Bureau on anaerobic digesters for farms.

ITEM V: DISCUSSION/ACTION ITEMS (continued)

B. Strategic Planning progress

Carla Schumacher, Chair, distributed materials from the first strategic planning meeting in May 2005 and the presentation made at the annual business meeting in 2005. The top two items from the first meeting were membership services and public education and image. The committee will focus on these two areas when they meet in December.

C. Policy Manual Update

The committee discussed the need for updates and changes in the policy manual.

ITEM VI: COMMITTEE REPORTS (continued)

P. Membership

Carla Schumacher reported there is a committee but they have not met yet. They will be meeting in the near future and will discuss member recruitment, retention, establishing a water quality at U of I and a possible letter campaign for membership.

Q. Newsletter

The committee discussed ways of producing the newsletter and other issues with the newsletter. The committee also discussed other means of getting info to the membership.

E. Education

Jim Stricker reported the committee is meeting today to plan the spring short course.

M. Local Arrangements

John Ringlestein reported the contract has been signed for the 2008 meeting in Council Bluffs and a 50% deposit has been made. Several calls have been received from communities interested in hosting our annual meeting.

S. Operator Certification

Jim Utter believes the on-site wastewater treatment inspection program needs to go through the legislative process before we need to deal with it. Maybe collection system certification could be paired with it and go through the process. A plant reclassification committee has been appointed and Paul Nolan has agreed to serve as liaison.

U. Public Relations/Public Education

Jim McElvogue reported members had attended the Science Teachers Conference and will be attending a Water Summit. Progress is being made on developing customized displays for various functions and each subject will be in a separate container. The committee will work with the strategic planning committee on a focus for new displays. The committee needs to order the brochure on career paths from WEF. This brochure is used to get young people interested in the wastewater field. Tim Snyder reported young professionals committees were discussed at WEFTEC and wondered if the IWPCA should establish one. The Executive Committee discussed what the IWPCA could do for young professionals.

ITEM VII: ADJOURNMENT

President Snyder declared the meeting adjourned at 1:22 PM.

Respectfully submitted,

John W. Ringelestein, Secretary/Treasurer