

IOWA WATER ENVIRONMENT ASSOCIATION
EXECUTIVE COMMITTEE MEETING
November 17, 2017

The minutes of the Iowa Water Environment Association Executive Committee Meeting, held at the Ames WPC Facility, Ames, Iowa on November 17, 2017.

ITEM I: CALL TO ORDER

The meeting was called to order by President Eric Evans, at 10:09 AM, with the following Executive Committee members present: Kam Reeves, Eric Evans, Darin Jacobs, Jon Koch, Alison Manz, Jonathan Brown, Matt Wildman, Drew Lammers, Steve Hoambrecker, Bob Ranson and John Ringelestein. Also present were: Mark Jones, Jason Loots, Ted Payseur, Paul Ebert, Steve Moehlman, John Lins, Jennifer Widmer, Xuewei Liang and Taylor Hopper.

ITEM II: APPROVAL OF AGENDA

It was moved by Darin Jacobs, and seconded by Bob Ranson, to approve the agenda as presented. Motion carried.

ITEM III: APPROVAL OF MINUTES

It was moved by John Ringelestein, and seconded by Jonathan Brown, to approve the minutes of September 15, 2017, as printed. Motion carried.

ITEM IV: OFFICERS' REPORTS

A. Treasurer's Report

The Treasurer distributed a report with balances as of January 1, 2017 and November 17, 2017. The Treasurer reviewed the changes in the various accounts and the results of the specialty conferences and the annual meeting. Region reserve is now a part of the regions savings account due to limitations on certificates of deposit. Separation of account balances for the region savings account and the regions reserve account will be maintained. The Best Western Hotel in Marshalltown has not yet provided an invoice for the Operators' Conference held in September. The group discussed the financial balance of the Association. It was moved by Jonathan Brown, and seconded by Jon Koch, to accept the report of the treasurer as presented. Motion carried.

B. Secretary's Report

Jim McElvogue is home recuperating from knee replacement surgery earlier this month.

C. Delegates' Report

Jonathan Brown reported he had attended WEFTEC and the leadership sessions. He is serving on the Operator Outreach Committee. Jonathan discussed the activities of the committee and the goals of the committee. Keith Hobson will serve as Speaker of the House next year for the House of Delegates.

D: Regional Directors

Region 1 Steve Hoambrecker reported Region 1 held their annual fall conference with a lot of people in attendance. Region 1 donated \$1,000 to the DMACC Scholarship Fund.

Region 2: Darin Jacobs reported the fall meeting was held on October 5th at NIACC and focused on water related topics. There were 119 attendees. The spring meeting will be April 25th, 2018 at NIACC and will focus on wastewater topics.

Region 3: Region 3 held a meeting, but no report has been received.

Region 4: Alison Manz reported their fall meeting was held on October 6th with 75 people in attendance. The spring meeting will be April 6th at the Cass County Community Center and will be Allison's last meeting as director.

Region 5: Bob Ranson reported the Region 5 fall meeting was held on October 25th with 70 people in attendance. The spring meeting will be March 28th at the DMACC Southridge campus in Des Moines.

Region 6: Drew Lammers reported Region 6 will hold a committee meeting in January to plan for their May conference.

Discussion of registration fees for various meetings and conferences was held. Tabulation of regions and conference registration costs will be made.

E: Correspondence

The treasurer reported a thank you letter has been received from the Water Environment Research Foundation for the donation from the IAWEA.

ITEM V: DISCUSSION/ACTION ITEMS

A. Presentation of WEF Student Chapter Charter Plaque to DMACC.

Eric Evans presented the plaque provided by WEF to Steve Moehlmann to recognize formation of the DMACC WEF Student Chapter. Steve thanked the Association for their support of the Student Chapter, the DMACC program and the scholarship fund. Steve discussed the DMACC program for water and wastewater and the marketing campaign DMACC has created to promote the water and wastewater program to the high schools in the State of Iowa. Steve also discussed the need for used equipment to be used in the program.

B. WEFMAX attendance

Eric Evans plans to attend the WEFMAX in Wrightsville Beach, NC. Jonathan Brown and Matt Wildman will attend the WEFMAX in Little Rock, AR and Jon Koch will attend in Girdwood, AK.

C. Strategic Planning Discussion

Eric Evans reported the Strategic Planning meeting will be held at the Best Western in Marshalltown on January 12th and 13th, 2018. Jon Koch discussed the process, agenda and objectives for the strategic planning.

D. Committee Chair Membership Requirement – Approval of Manual of Policies and Procedures changes

The treasurer distributed the draft change to the Committees section. "All committee chairpersons must be a member of IAWEA" and "All committee members are strongly encouraged to be members of IAWEA" will be inserted into paragraph 1. It was moved by John Ringelestein, and seconded by Jonathan Brown, to adopt the changes as presented. Motion carried.

E. IOWARN Presentation – John Lins

John Lins, chair of the state IOWARN committee, described the IOWARN program. The IOWARN program is a cooperative effort to assist communities in times of emergency. The program is administered by volunteers. The only cost involved is the website maintenance which is approximately \$3,000 per year. Funding is on a volunteer basis and John asked the IAWEA to consider a donation to fund the program. After discussion, IAWEA will consider a donation during the budget process in January.

F. Other Items

Draft Budget: The treasurer distributed the draft budget for 2018 and reviewed the accounts and proposed changes. The budget will be finalized at the January Executive Committee meeting. Any special projects or budget changes should be presented at the next meeting in order to be considered for the budget.

The meeting recessed at 12:08 PM for lunch and reconvened at 12:31 PM.

ITEM VI: COMMITTEE ACTION/DIRECTION REQUESTS

X. Young Professionals

Taylor Hopper discussed the activities of the Young Professionals group during the past year. Next year the Young Professionals will participate in the Children's Water Festival, present a summer activity for the group, and assist with the poster event at the annual meeting. Taylor introduced Xuewei Liang, President of the ISU WEF Student Chapter, and Jennifer Widmer, Vice President of the Chapter. They discussed the activities of the Chapter during the past semester and the anticipated activities for the next semester. They requested funding from the IAWEA in the amount of \$500 for food to provide incentives for meeting attendance, materials for the poster project and other activities. The Chapter has 32 members.

A. Aims and Objectives

No requests.

B. Annual Meeting

Steve Hoambrecker discussed the venue situation. He had some questions concerning the schedule and the timing of the board meeting. Kam Reeves reported the program committee met in Grinnell on November 1 to discuss topics for the conference, keynote speaker possibilities and the poster contest.

C. Awards

Matt Hawes has begun the organization of the committee.

D. Biosolids

Dan Miers reported the committee met on October 17, 2017. The Biosolids Conference will be held on March 28th, 2018 at DMACC with no changes in the registration fees. Results for the test plots from last year are being tabulated. The DMACC test plot will be starting next spring.

E. Collection Systems

Curt Kampman reported the Collections System conference will be held on March 7-9, 2018. PACP recertification training will be on Wednesday and PACP training will be on Thursday. Next committee meeting will be December 7, 2017 in Marshalltown.

F. Education

G. Exhibitors

H. Financial Review

Nothing to report until next year.

I. Government Affairs

Ted Payseur reported members of the committee attended the 11th Annual Four States Government Affairs Meeting two weeks ago with Region 7 EPA. Jim Gulliford will be the new Region 7 Administrator. EPA discussed their strategic plan for the next four years. EPA had no comments on chlorides or the preliminary draft on aluminum. Reports from the four states were presented. The Air Quality Division has been doing such a good job of cleaning up the air that they are now broke. IDNR has discussed various means of funding due to the possible cuts due to the poor condition of the state finances. The League of Cities Environmental Coordination Committee will be meeting the first week in December. Ted and Steve Hershner are our representatives on the committee.

J. Historian

No report

K. Industrial Pretreatment

Paul Ebert reported attendance is dropping at the conference. The committee is looking at trying different things to improve attendance and getting people to attend who need to be there. The committee will be meeting to plan for the

next operators' conference.

L. Laboratory Practices

Patti Fuller-Bloechl is concerned about the overlap of the laboratory practice conference with the UHL lab seminar.

M. Maintenance

Bob Ranson reported the Maintenance Conference will be held on January 30-31, 2018 at DMACC. The agenda is set and a few speakers are still to be confirmed. The committee needs leads for the Wrencher Award.

N. Membership

Jason Loots reported there has not been any progress on updates. He did attend two regional meetings.

O. Newsletter

No report.

P. Nominating

Kam Reeves reported the committee has discussed potential nominees.

Q. Operator Certification

No report.

R. Public Relations/Public Education

No report.

S. Research

No report.

T. Safety

No report.

U. Small Communities

Matt Wildman reported the committee made a presentation at the League Workshop. Six regional workshops are planned for 2018. Workshops will focus on operator certification and recognition. The committee is also working in the possibility of a site-specific license. Matt explained the rationale for a site-specific license. The committee is also looking at vetting technology that is out there but not yet approved by IDNR.

V. Water for People

Jon Koch discussed the Amazon Smile account which can be used to donate to Water for People with every Amazon order at no additional cost.

W. Website

Mark Jones reported the dropbox feature on the website has been upgraded. Members only feature is running with low usage. Forum discussion seems to be working OK.

ITEM VII: ADJOURNMENT

President Evans declared the meeting adjourned at 1:45 PM.

Respectfully submitted,

John W. Ringlestein, IAWEA Treasurer