

IOWA WATER ENVIRONMENT ASSOCIATION
EXECUTIVE COMMITTEE MEETING
June 8, 2017

The minutes of the Iowa Water Environment Association Executive Committee Meeting, held at the Bridge View Center, Ottumwa, Iowa on June 8, 2017.

ITEM I: CALL TO ORDER

The meeting was called to order by President Eric Evans, at 5:35 PM, with the following Executive Committee members present: Kam Reeves, John Ringelestein, Jay Brady, Jon Koch, Steve Hoambrecker, Bob Ranson, Darin Jacobs, Alison, Manz, Jonathan Brown, and Jim McElvogue. Also present were: Jason Loots, Scott Wienands, Laurie Twitchell, Curt Kampman, Mark McGuire, Greg Sindt, Jon Harger, Dan Miers, Ted Payseur, and Jim Utter.

ITEM II: APPROVAL OF AGENDA

It was moved by Jay Brady, and seconded by Jonathan Brown, to approve the agenda with the one change being to move the discussion of the Annual Conference to the top of the Discussion/Action Items list. Motion carried.

ITEM III: APPROVAL OF MINUTES

It was moved by John Ringelestein, and seconded by Kam Reeves, to approve the minutes of March 17, 2017 as printed. Motion carried.

ITEM IV: OFFICERS' REPORTS

A. Treasurer's Report

The Treasurer distributed a report with balances as of December 31, 2016 and June 5, 2017. The Operations Account is up \$60,764.42. This large increase is primarily due to the receipt of Annual Conference registration fees with little to no conference expenses paid as yet. It was moved by Jay Brady, and seconded by Steve Hoambrecker, to accept the financial report as presented. Motion carried.

B. Secretary's Report

Nothing to report.

C. Delegates' Report

Jay Brady and Jonathan Brown both gave very brief updates on WEF activities citing the reports given at the just completed Business Meeting.

D. Regional Directors

Region 1: Steve Hoambrecker reported that he attended the last region meeting and got elected as the new Director.

Region 2: Darin Jacobs reported that the planning committee will meet later in June.

Region 3: No report.

Region 4: Alison Manz reported that their fall meeting will be held October 6th. They will continue to offer a \$15 discount for IAWEA members. Jim Utter thanked Alison for working on the new operator advancement awards form and for making a recommendation for one of those awards.

Region 5: Bob Ranson reported that Region 5 held a spring meeting and will have another meeting this fall.

Region 6: No report.

E. Correspondence

None.

ITEM V: DISCUSSION/ACTION ITEMS

A. Annual Conference Planning

Scott Wienands and Steve Hoambrecker distributed information on the proposed venue to host the 2018 IAWEA Annual Conference in Waterloo. After discussion it was moved by Bob Ranson, and seconded by Darin Jacobs, to have the 2018 conference in Waterloo. Motion carried. Jay Brady reported that Prairie Meadows in Altoona was available to host the 2019 conference. It was moved by Steve Hoambrecker, and seconded by Jonathan Brown, to authorize Jay to enter into negotiations with the venue to host the 2019 conference. Motion carried.

B. WEFMAX 2017

It was determined that only Jon Koch and Dave Haugen were able to attend a WEFMAX but neither was in attendance to give a report.

C. Directors and Officers Insurance

WEF recommends that MA's purchase this insurance to protect its officers from being subject to personal liability for decisions made on behalf of the MA. John Ringelestein reported that he had received several quotes for this insurance and that both he and the WEF insurance agent recommended that we accept the offer from Hartford Insurance. This quote was a little more than the lowest quote but contains far fewer exclusions than the lower priced one. It was moved by Jim McElvogue, and seconded by Bob Ranson, to accept the quote from Hartford.

D. Proposed Changes to IAWEA Manual of Policies and Practices

Jim McElvogue advised the Board that he was recommending several changes to the manual concerning speaker registrations, cancellations and refunds at conferences. A motion was made by John Ringelestein, and seconded by Bob Ranson, to approve these changes. Motion carried.

E. Strategic Planning

WEF is urging all MA's to develop a Strategic Plan for future guidance and goal setting. Several IAWEA members have echoed this recommendation. The general consensus was that the President and Secretary should investigate options on how to proceed and report back to the Board.

F. Other Items – CEU Credits

Steve Hoambrecker raised the subject that it is sometimes hard to determine the amount of CEU's available for some IAWEA training. Regions and conference sponsors were reminded that agendas and speaker information forms should be presented to Bob Main, IAWEA's CEU Administrator, at least 6 weeks before a meeting or conference so he can authorize the number of CEU's available.

ITEM VI: COMMITTEE ACTION/DIRECTION REQUESTS

A. Aims and Objectives

The changes to the Manual of Policies and Practices approved earlier in the meeting are what the committee has been working on.

B. Annual Meeting

Jay Brady recapped the just concluded conference. The conference venue was a good fit for us and if Ottumwa proceeds with the proposed adjacent hotel this would be a good location for more IAWEA conferences. Local AV support always seems to be an issue and some ideas were discussed on how to address this.

C. Awards

Mark McGuire updated the Board on the work by the Operator Advancement Award ad hoc committee. Several recommendations were made but no action was taken at this time.

D. Biosolids

No report.

E. Collection Systems

Curt Kampman reported that the 2018 IAWEA Collection Systems Conference will be held on March 7-9, 2018. Mark McGuire reported on the 2017 WEF Collection Systems Conference held in Omaha in May. IAWEA was represented very well in the more than 600 attendees. Mark also asked the Board about the policy on replacing Golden Manhole Award lapel pins that have been lost or broken. The consensus was that IAWEA should not pay to replace these items due to the large cost of the new units (@\$75 each). It was suggested that a moderately priced pin could be made available for those not wanting to pay that price.

F. Education

The 2017 Operators Conference will be held on September 6-7, 2017 in Marshalltown. Vendors will be invited to exhibit again, but the PACP may not be included as there has been very little response to it in past years.

G. Exhibitors

No report.

H. Financial Review

No report.

I. Government Affairs

Greg Sindt reported that IDNR will be encouraged to form a technical advisory group or groups to address the BOD/CBOD and state design standards issues. There is also concern about how IDNR is writing amendments to permits on Nitrogen and Phosphorous limits. The expectation was that limits would be 10 and 1 respectively but IDNR is setting limits based on plant performance which in some cases is less than 10 and 1. Ted Payseur brought up the possibility of being more aggressive in pushing some of our priorities during the current political climate.

J. Historian

Nothing additional to report.

K. Industrial Pretreatment

No report.

L. Laboratory Practices

No report.

M. Maintenance

Nothing additional to report.

N. Membership

Nothing additional to report.

O. Newsletter

No report.

P. Nominating

No report.

Q. Operator Certification

Jim Utter reported that the committee has had the same leadership for a number of years and the committee's agenda has been pretty empty over the past few years. The double dipping issue continues to be a concern but the committee has not had a desire to address this at all. The consensus was that with the committee stacked with representatives of water operators it will take EPA direction to move on this.

R. Public Relations/Public Education

Laurie Twitchell reported that she is trying to recruit new (younger) blood for the committee.

S. Research

No report.

T. Safety

No report.

U. Small Communities

No report.

V. Water for People

No report.

W. Website

No report.

X. Young Professionals

No report.

ITEM VII: CONSENSUS & ASSIGNMENTS

A. Jay Brady will contact Prairie Meadows to see if a deal can be worked out for the 2019 Annual Conference.

ITEM VIII: ADJOURNMENT

President Evans declared the meeting adjourned at 8:05 PM.

Respectfully submitted,

Jim McElvogue, IAWEA Secretary