

IOWA WATER ENVIRONMENT ASSOCIATION
EXECUTIVE COMMITTEE MEETING
March 17, 2017

The minutes of the Iowa Water Environment Association Executive Committee Meeting, held at the Bridge View Center, Ottumwa, Iowa on March 17, 2017.

ITEM I: CALL TO ORDER

The meeting was called to order by President Kam Reeves, at 10:37 AM, with the following Executive Committee members present: Kam Reeves, John Ringelestein, Eric Evans, Rick Graves, Chuck Pietscher, Jay Brady, Jon Koch, and Jim McElvogue. Also present were: Matt Wildman, Bob Ranson, Jason Loots, Bob Milroy, and Jim Utter.

ITEM II: APPROVAL OF AGENDA

It was moved by John Ringelestein, and seconded by Jay Brady, to approve the agenda with the notation that the tour of Bridge View Center was held directly before the meeting. Motion carried.

ITEM III: APPROVAL OF MINUTES

It was moved by John Ringelestein, and seconded by Jon Koch, to approve the minutes of January 13, 2017 as printed. Motion carried.

ITEM IV: OFFICERS' REPORTS

A. Treasurer's Report

The Treasurer distributed a report with balances as of December 31, 2016 and March 16, 2017. The Operations Account is up \$25,506.34. Net results for the specialty conferences are still unknown as revenues and expenses are not as yet final. It was moved by Chuck Pietscher, and seconded by Rick Graves, to accept the financial report as presented. Motion carried.

B. Secretary's Report

The Secretary reported on the WEF meeting for MA secretaries and other administrative staff he attended recently in Alexandria, VA. There were several points brought up at the meeting about concerns WEF had that they wanted to bring to the MA's attention. One was to inform the MA's that Directors and Officers liability insurance should be explored in order to ensure that boards were insured against personal liability for errors and omissions in their decisions. The Treasurer is in the process of obtaining a quote for this insurance. WEF also recommended the inclusion of a disclaimer at every conference that views expressed by speakers do not necessarily reflect those of IAWEA. WEF also advised MA's on the rules for reporting advertising income – IAWEA is already compliant with those rules.

C. Delegates' Report

Jay Brady reported that WEF is seeking information on the reasons for MA's having state/MA memberships. The most often listed feedback has been the expense of WEF membership for small communities. WEF offers a Utility Membership program but you have to submit an application before a price is given. Jay is also working on completing the form detailing annual conference information for the attending WEF representative.

D. Regional Directors

Region 1: No report.

Region 2: No report.

Region 3: No report.

Region 4: Alison Manz emailed a report stating that their spring meeting will be held in Atlantic on Friday, April 7th.

Region 5: Rick Graves reported that their spring meeting will be held on March 29th at the Rural Water Building in Newton.

Region 6: Chuck Pietscher reported that their spring meeting will be held on May 3rd in Iowa City.

E. Correspondence

A request for a contribution to the Children's Water Festival was received and the normal \$1,000.00 was sent.

ITEM V: DISCUSSION/ACTION ITEMS

A. WEFMAX 2017

Kam Reeves indicated that he would be attending the WEFMAX in Cincinnati. Jon Koch will attend Winnipeg and Eric Evans will attend Austin, TX. Jay Brady hasn't made up his mind yet.

B. Proposed Changes to IAWEA Manual of Policies and Practices

Several proposed changes were suggested at the last meeting and the A&O Committee was instructed to propose some language to be added to the manual incorporating these changes. Some of the changes were authorizing the President-Elect to attend WEFTEC, allowing committee members to propose attending a WEFMAX to report on committee activities or for educational purposes, and changing the name of the Webpage Committee to the Website Committee. It was also suggested that maintaining social media communications be added as a duty for the Website Committee. A motion was made by Jon Koch, and seconded by Jay Brady, to approve these changes. Motion carried.

C. Annual Conference

Jay Brady reported on several aspects of the upcoming Annual Conference. A local venue has been identified for the Welcome Reception. After discussion it was decided to hold the Banquet at the Hotel Ottumwa and have shuttle buses running between the Convention Center and Hotel Ottumwa during the morning and late afternoon hours. At this time Bob Milroy, Co-chair of the Awards Committee, asked everyone to review the candidates for the Operator Advancement Award. A recess for lunch was taken at 12:11 PM during which time those present looked over the candidate reviews. The Board meeting resumed at 12:37 PM and recommendations were made by those present.

ITEM VI: COMMITTEE ACTION/DIRECTION REQUESTS

A. Aims and Objectives

The changes to the Manual of Policies and Practices approved earlier in the meeting are what the committee has been working on.

B. Annual Meeting

- i. The draft program was distributed and discussed earlier.
- ii. Kam Reeves advised that camping would be available as an option for lodging at the conference. Kam also inquired of the Board if clothing with the IAWEA logo could be sold at the conference. The general consensus was that if a local company wanted to rent a booth to sell clothing that would be allowed. With at least one other booth vendor selling clothing it wouldn't be appropriate to offer a free booth.

C. Awards

No further progress by the ad hoc committee.

D. Biosolids

No report.

E. Collection Systems

The Collection Systems Conference was held on March 1-3, 2017. The WEF Collection Systems Conference will be held in Omaha on May 21-24, 2017. The IAWEA Collection Systems Committee is assisting with that event.

F. Education

A planning meeting for the Operators Conference was held in February. Vendors will be invited to exhibit again, some shorter class times are being discussed as we had some very short presentations last year that did not come close to filling the allotted time, the Collection Systems exam will be offered again, but the PACP may not be included as there has been very little response to it in past years.

G. Exhibitors

Nothing to report.

H. Financial Review

Nothing to report as they are waiting on numbers.

I. Government Affairs

No report.

J. Historian

The Historian reported that he continues to try to organize records to start the new history book.

K. Industrial Pretreatment

Nothing to report.

L. Laboratory Practices

Nothing to report.

M. Maintenance

Bob Ranson reported that the Maintenance Conference was held on January 31 and February 1, 2017. From all appearances the conference seemed to be a success.

N. Membership

Some regions are still sending in surveys and the committee will meet after the annual conference to look at those.

O. Newsletter

No report.

P. Nominating

No report.

Q. Operator Certification

Jim Utter reported that IDNR has expressed an interest in revamping the facility classification system. IDNR also wants to institute a code of conduct for operators. A draft code has been drawn up by a subcommittee of the Joint Committee but some people have expressed concerns about the proposed language. The draft code will be sent out to the Exec Board for their perusal.

R. Public Relations/Public Education

No report.

S. Research

No report.

T. Safety

No report.

U. Small Communities

Matt Wildman reported that the committee has set up a series of workshops to educate local officials on treatment methods, IDNR regulations, and financing options. The committee is still reviewing new technology as a first step before submitting the proposed treatment to IDNR.

V. Water for People

No report.

W. Website

Jim McElvogue reported that the plant photos have been replaced by the photos from the IAWEA calendar with those vendors contact info. This will just serve as an added benefit for those vendors who support the calendar. Some of the committee links posted on the home page were removed as those committees had not been updating their pages. These spots were replaced with notices about conference registration, volunteering, and membership benefits. The practice of double posting conference info on both the News and Events sections has been abandoned. The limited space for News reports often caused some of the older but still pertinent articles to be forced off the home page. By limiting the conference notifications to the Events section all of the News articles can now be viewed on the home page. A discussion forum section is still under development.

X. Young Professionals

Not that Matt Mahler has gone over to the dark side of water treatment he and Taylor Hopper have switched chairmanships of the YP committees. Matt will head the AWWA committee and Taylor will be the chair for the IAWEA committee.

ITEM VII: CONSENSUS & ASSIGNMENTS

- A. Jim Utter will work with Kam to distribute the proposed code of conduct for operators to the IAWEA Exec Board.

ITEM VIII: ADJOURNMENT

President Reeves declared the meeting adjourned at 1:53 PM.

Respectfully submitted,

Jim McElvogue, IAWEA Secretary