

IOWA WATER ENVIRONMENT ASSOCIATION
EXECUTIVE COMMITTEE MEETING
June 4, 2015

The minutes of the Iowa Water Environment Association Executive Committee Meeting, held at the Gateway Hotel and Conference Center in Ames on June 4, 2015.

ITEM I: CALL TO ORDER

The meeting was called to order by President Laurie Twitchell, at 5:20 PM, with the following Executive Committee members present: Jonathan Brown, Jim McElvogue, Darin Jacobs, Kam Reeves, Tim Snyder, Rick Graves, Jay Brady, Alison Manz, John Ringelestein, Jon Koch, and Paul Horsfall. Also present were: Eric Evans, Mark McGuire, Bob Ranson, Jenny Hartfelder, Steve Troyer, Mark Cramer, Steve Hershner, Keith Hobson, and Mark Jones.

ITEM II: APPROVAL OF AGENDA

It was moved by John Ringelestein, and seconded by Jonathan Brown, to approve the agenda as presented. Motion carried.

ITEM III: APPROVAL OF MINUTES

It was moved by Jonathan Brown, and seconded by Darin Jacobs, to approve the minutes of March 27, 2015. Motion carried.

ITEM IV: OFFICERS' REPORTS

A. Treasurer's Report

The Treasurer distributed a report with balances as of December 31, 2014 and June 3, 2015. Most of the accounts are up by interest only. The Newsletter account is up somewhat due to advertising receipts. The Operations account is up substantially due to several recent conferences. Assets are up \$72,783.39 including a disbursement to IA-AWWA of approximately \$11,000 to attempt to settle all pending short course receipts. IA-AWWA still has the option to provide CEU information if they so desire and it remains IA-AWWA's responsibility to provide this information before accounts can be settled. It was moved by Darin Jacobs, and seconded by Tim Snyder, to accept the report as presented. Motion carried.

B. Delegates' Report

Tim Snyder related that Jenny Hartfelder, the WEF representative attending our Annual Conference, has stayed for the entire conference and has been an excellent resource for him to learn the latest and greatest WEF has to offer.

C. Regional Directors

Region 1: Paul Horsfall reported that the Region 1 planning meeting will be held shortly in anticipation of the October 28th region meeting at the Delaware County Fairground Pavilion.

Region 2: Darin Jacobs reported that they will be meeting on June 11th to plan the fall 2015 meeting which will focus on water topics.

Region 3: No report.

Region 4: Alison Manz reported that the fall meeting will be held on October 2nd in Carson. A request was made for the Board to donate 25 commemorative coins to Region 4 to use to raise money for Hank Pangelina. It was moved by Jonathan Brown, and seconded by Jim McElvogue, to honor this request. Motion carried.

Region 5: Rick Graves reported the Region 5 fall meeting will be held on October 28th in Newton.

Region 6: Jon Koch reported their spring 2015 meeting was held on May 6th at the ISU Extension Service office at the Johnson County Fairgrounds. At the meeting the membership decided to donate \$1,000 to Shrimp Bingo.

D. Correspondence

Jonathan Brown reported that he still had in his possession the New Jersey Association's history book that was sent to all the MA's and wondered what the Board wanted to do with it. He will bring it to the Friday morning training so people can review it and then decide its fate.

ITEM V: DISCUSSION/ACTION ITEMS

A. Wastewater Training Discussion

Eric Evans reported that a meeting was held with representatives of the Biosolids, Collection Systems, Maintenance, and Education committees. The consensus out of that meeting was that there was a need for additional wastewater training with emphasis on small systems operations and collection systems training. It is also apparent that there is a pressing need for additional PACP/MACP/LACP training opportunities and the requisite continuing education for these certifications. The subcommittee also recommended that a two-day fall conference be held a central Iowa location with a lower overhead cost in order to minimize the monetary exposure of starting a new conference, specifically the Best Western Regency Inn in Marshalltown. In order to accommodate a fall conference with no conflicts with other training in the state, this venue could offer September 8-10 or November 3-5. Upon further investigation it was determined that there was a conflict with a major conference in Nebraska for the November dates. After much discussion it was moved by Jay Brady, and seconded by Alison Manz, to authorize the Education Committee, with assistance from the other three specialty conference committees, to move ahead with establishing a new fall conference. This group was given great latitude in setting dates, venue, and rates for the conference. Motion carried. Laurie Twitchell volunteered to write a letter to IA-AWWA informing them of this decision.

B. Other Items – Survey of Membership

Laurie Twitchell brought up the subject of contacting members to obtain their opinions/desires on what they would like IAWEA to provide/offer. Jay Brady shared that this was done 2-3 years ago. He volunteered to check with Dr. Ed Askew who conducted the surveys at that time to see if the results were still available and the availability of the Survey Monkey account that was utilized.

C. Other Items – Cvent Self-Registration Discount

Mark McGuire inquired if the time had come to eliminate the discount offered to conference attendees if they register themselves on-line through Cvent. He related that one entity had problems providing email addresses for their employees. General discussion ensued with the prevailing opinion that this discount relieves the volunteer staff of having to enter these registrations manually. The consensus was to maintain this discount.

ITEM VI: COMMITTEE ACTION/DIRECTION REQUESTS

Shrimp Bingo

Keith Hobson reported that they will be contacting donors in the near future for contributions to the scholarship fund.

Biosolids

Steve Troyer reported that the Biosolids Committee may approach the Board about funding for soil testing this fall.

ITEM VII: ADJOURNMENT

President Twitchell declared the meeting adjourned at 6:36 PM.

Respectfully submitted,

Jim McElvogue, Secretary

Approved, 9/11/15 JDM