

IOWA WATER ENVIRONMENT ASSOCIATION
EXECUTIVE COMMITTEE MEETING
January 9, 2015

The minutes of the Iowa Water Environment Association Executive Committee Meeting, held at the Ames WPC Plant on January 9, 2015.

ITEM I: CALL TO ORDER

The meeting was called to order by President Jonathan Brown, at 10:01 AM, with the following Executive Committee members present: Steve Hershner, Jonathan Brown, Jim McElvogue, Darin Jacobs, Kam Reeves, Tim Snyder, Rick Graves, Jay Brady, and Paul Horsfall. Laurie Twitchell arrived after the meeting started. Also present were: Patrick Brown, Eric Evans, Ted Payseur, and Mark Jones.

ITEM II: APPROVAL OF AGENDA

It was moved by Tim Snyder, and seconded by Rick Graves, to approve the agenda as presented. Motion carried.

ITEM III: APPROVAL OF MINUTES

It was moved by Darin Jacobs, and seconded by Tim Snyder, to approve the minutes of November 14, 2014 as amended. Motion carried.

ITEM IV: OFFICERS' REPORTS

A. Secretary/Treasurer's Report

The Secretary/Treasurer distributed a report with balances as of December 31, 2013 and December 31, 2014. Most of the accounts are up by interest only and the credit union merger distribution. Assets are up \$29,986.22 year to date excluding end of year interest which has yet to be added. Short courses for 2013 and 2014 still remain to be settled with IA-AWWA and that can't be done until IA-AWWA provides CEU information. Ninety per cent of the spring 2013 proceeds have been forwarded to IA-AWWA and the net proceeds for fall 2013 and 2014 remain with IAWEA. The worst case scenario is that we may owe IA-AWWA approximately \$20,000 depending on the CEU distribution. It remains IA-AWWA's responsibility to provide this information before accounts can be settled. It was moved by Darin Jacobs, and seconded by Rick Graves, to accept the report as presented. Motion carried. Jim McElvogue reported the CVENT contract is up for renewal in June and he will be looking at different possibilities for companies to provide registration services.

B. Delegates' Report

Tim Snyder had nothing to report other than to discuss WEFMAX attendance later in the meeting. Jay Brady reported that there had not been much coming from WEF since the national conference. Jay did report on the push by WEF to provide more information to the MA's about MA administration, recruitment, and retention.

C: Regional Directors

Region 1: Paul Horsfall reported that the Region 1 meeting was held on October 22nd at the Delaware County Fairground Pavilion with 177 in attendance. There were several good speakers and Kam Reeves presented a pitch for membership. Officers for the next year are Paul as Region Director, Dan Smith, Anamosa as President, Phil Geil, Cascade as President Elect and Lyle Krueger, Cedar Falls is continuing as the Region Secretary. Small system operator of the year award was presented to Becky Wrage, City of Janesville.

Region 2: Darin Jacobs reported the spring 2015 meeting will be held April 9 at NIACC and focus on wastewater topics.

Region 3: Steve Casey could not attend due to personnel shortages but sent word that the 2015 Spring meeting will be held March 11 in Cherokee.

Region 4: Alison Manz could not attend but Tim Snyder stated that the spring meeting should be held the first Friday of April making it April 3.

Region 5: Rick Graves reported the Region 5 spring meeting will be held on March 25th in Newton.

Region 6: Jon Koch could not be present due to a personal matter. Kam Reeves reported their spring 2015 meeting will be held on May 13 at the ISU Extension Service office at the Johnson County Fairgrounds.

D: Correspondence

- a. A letter was received concerning the Short Course and will be discussed under that agenda item.
- b. An email was received concerning a matter with the Operator Certification Committee and will be discussed under that agenda item.

ITEM V: DISCUSSION/ACTION ITEMS

A. Budget

The 2015 budget was discussed. A motion was made by Steve Hershner, and seconded by Tim Snyder, to adopt the budget as presented with a comment that any shortfalls would be covered by using funds on hand. Motion carried.

B. Short Course Discussion

The letter that was received was discussed briefly. The Board reviewed research on short course history performed by John Ringlestein. After considerable discussion of the short course situation, Jonathan Brown will pursue meeting with committee chairs and other officers to discuss whether other specialty conferences might assist our educational mission. The goal will be to have recommendations ready to discuss at a meeting on March 13th which is two weeks before the next Board meeting.

C. Annual Conference - Ames

Steve Hershner reported the Annual Meeting Program Committee has met once and will be scheduling another meeting in the near future. The present plan is to have two tracks on the first day of the conference with much emphasis on the historical aspect of this year's conference. The second day of the conference will have four tracks in the morning and three in the afternoon. Abstracts for presentations are due by January 15th. Kam Reeves presented several versions of a commemorative coin to be struck to recognize the 100th anniversary of the first wastewater training to be conducted in the nation at Ames in 1915. The Board gave direction to Kam as to the version most preferred. A motion was made by Jay Brady, and seconded by Tim Snyder, to authorize Kam to spend up to \$3,500 to obtain an appropriate number of coins for distribution/sale at the conference. Motion carried.

D. Annual Conference Future Sites Discussion

General discussion indicated that it is believed that sufficient volunteers are available to keep the 2016 annual conference in Council Bluffs.

E. Operator Certification Email

The Board reviewed the matter in question with the consensus being that the topic should be clarified to the interested party. Jonathan Brown will write a letter explaining the matter to the individual.

F. Request from Collection System Committee

The Board was reminded that a consensus was reached several meetings ago to support the Collection Systems Committee's request to send representatives to a couple of WEFMAX meetings so the success of their conference could be presented to other MA's. The consensus remained the same. Officers approved to attend a WEFMAX this year were identified as President, President Elect, Vice President, and both WEF Delegates. These individuals will communicate with each other to ensure that a variety of sites are attended.

G. Results of Vote to Amend the Constitution & Bylaws

Jim McElvogue reported that the vote to amend the Constitution & Bylaws was approved by the membership. A draft of proposed changes to the Manual of Policies and Practices incorporating these changes was previously distributed to the Board. A motion was made by Darin Jacobs, and seconded by Jay Brady to approve the changes as presented. Motion carried.

H. Other

Kam Reeves offered up the invitation for someone to join the WEF Membership Committee as he is otherwise occupied the day of their appointed meetings. The opinion was expressed that someone from his committee, possibly a vice-chair, should assume that position.

ITEM VI: COMMITTEE ACTION/DIRECTION REQUESTS

Government Affairs

Ted Payseur reported on several pending developments including wet weather, copper, nutrient trading, EPA guidance for MS4 cities that have TMDL's, and integrated planning. Nothing concrete to report at this time but some progress is expected in the coming year on some of these issues.

Maintenance

The 2015 IAWEA Maintenance Conference is scheduled for February 3-4, 2015.

Membership

Kam Reeves reported he had attended 4 region meetings to promote membership. The membership committee will be meeting in January or February.

Newsletter

There will be one more issue out soon but dated in 2014.

Public Relations/Public Education

Laurie Twitchell reported the committee will be gearing up for science fair judging and the Children's Water Festival.

Website

Mark Jones discussed a proposal from Blue Rock Designs from Ames and distributed a proposed contract to update the website so we could do more of the editing internally, something lacking with our present provider. Darin Jacobs made a motion that was seconded by Kam Reeves to direct Jonathan Brown to sign the contract. Motion carried.

Other Items

Darin Jacobs distributed several descriptions of commemorative plaques/signs that ISU would allow on campus to highlight the 100th anniversary of wastewater training. The consensus of the group was to direct Darin to explore the possibility and costs for a historical plaque. This option seems like the most cost effective and timely possibility.

ITEM VII: ADJOURNMENT

President Brown declared the meeting adjourned at 12:59 PM.

Respectfully submitted,

Jim McElvogue, Assistant Secretary/Treasurer