

IOWA WATER ENVIRONMENT ASSOCIATION
EXECUTIVE COMMITTEE MEETING
June 6, 2013

The minutes of the Iowa Water Environment Association Executive Committee Meeting, held at the Grand River Center in Dubuque, Iowa on June 6, 2013.

ITEM I: CALL TO ORDER

The meeting was called to order by President, Steve Hershner, at 5:12 PM, with the following Executive Committee members present: Jim Rasmussen, Steve Hershner, Jonathan Brown, Keith Hobson, Michael Tripp, Tim Snyder, Ed Askew, Rick Graves, Jim McElvogue, Paul Horsfall, Laurie Twitchell and John Ringlestein. Also present were: Jay Brady, Mark Cramer, Mark McGuire, Dan Riney, and Patrick Brown.

ITEM II: APPROVAL OF AGENDA

It was moved by Ed Askew, and seconded by Jonathan Brown, to approve the agenda as presented. Motion carried.

ITEM III: APPROVAL OF MINUTES

It was moved by Ed Askew, and seconded by Jim Rasmussen, to approve the minutes of March 8, 2013 as printed. Motion carried.

ITEM IV: OFFICERS' REPORTS

A. Secretary/Treasurer's Report

The Secretary/Treasurer distributed a spread sheet with account balances from January 1 and May 31, 2013. Most of the accounts are up by interest only. Operations fund is up \$80,000, but that will be changing as soon as the bills for the annual meeting arrive. The Regions checking account is up a small amount. Annual meeting income at this point is \$44,912.90 and there are a bunch of checks that have come in after May 31. Maintenance conference income was \$15,598 but the snow day created problems and will result in some changes to that amount. Collection Systems Conference net was \$8,610.68, and Biosolids conference net was \$1,755. Income for the spring short course at this point is \$22,195 and 90% has been forwarded to the AWWA. It was moved by Ed Askew, and seconded by Mike Tripp, to accept the report of the Secretary/Treasurer as presented. Motion carried.

B. Delegates' Report

Keith Hobson commented the Exhibit Hall at WEFTEC is now free admission. Keith also discussed the Webinars available from WEF. Mark McGuire wondered if it would be possible to get a bus arranged to allow people to attend the free exhibits at WEFTEC. He will explore the possibility.

C: Regional Directors

Region 1: Paul Horsfall reported Region 1 held a planning meeting on March 1st for their annual meeting. The meeting will be held the last Wednesday of October in Manchester and they expect there will be 170 plus attendees.

Region 3: Jim McElvogue reported a group from Region 3 is working on a training session for this fall. Steve Hershner thanked Jim McElvogue for his efforts in getting things moving in Region 3.

Region 4: Mike Tripp reported they are meeting next week to plan their fall meeting. The meeting will be held the first Wednesday in October in Carson and will focus on advanced treatment. They expect an attendance of 75-85.

Region 5: Rick Graves reported their fall meeting will be held the last Wednesday on October at the Iowa Rural Water Association building in Newton.

Region 6: Ed Askew reported Region 6 held their annual meeting on May 8th. They brought the pie back! Next year's meeting will be on May 6 or 7 at the Extension Service Training Center. Ed thanked Dan Riney, Jay Brady, Chuck Pietscher and Dave Elias for their efforts in getting speakers for this year's meeting. Work is continuing on updating the Manual of Practice for the region. The membership voted to donate \$1,000 to the DMACC Scholarship Fund.

D: Correspondence

a. A thank you letter was received from the Iowa Children's Water Festival for the financial support from IAWEA.

ITEM V: DISCUSSION/ACTION ITEMS

A. Short Course Update

Jim Rasmussen reported they had met with the AWWA group and have executed an agreement for the next 4 years. No details at this time since Jim did not have the agreement with him. He will forward by email.

B. Paid Part-time Staff - Status

Steve Hershner discussed the efforts to this time. This project will become a budget item as we move ahead. Jonathan Brown discussed how Central States handled paid staff issues.

C. Policies and Practices Manual Update

Jim McElvogue reported the update has been completed, adopted and implemented.

D. EPC Candidates Correspondence (Water Experience)

Steve Hershner signed a letter to the Governor on behalf of the Association suggesting an appointee have experience in the water and wastewater area. The letter was also signed by the Iowa Association of Water Agencies, Iowa Rural Water Association and the League of Cities.

E. Research Proposal – Biosolids Committee

The research proposal with Dr. Thompson at Iowa State University has been signed and is in progress.

F. Boy Scouts Jamboree Donation

This item was handled at the annual Business Meeting this afternoon.

G. Other Items

Mark McGuire raised a point about the \$10 CVENT registration deduction. Jim McElvogue explained the logic behind the deduction.

ITEM VI: COMMITTEE ACTION/DIRECTION REQUESTS

Annual Conference

Jay Brady reported Steve Hershner – 2014 Annual Meeting, and Jim McElvogue – 2015 Annual Meeting – have negotiated contracts for the future annual meetings. Jay asked who should sign the contracts. After discussion, it was moved by Keith Hobson, and seconded by Jonathan Brown, to authorize the chair of the annual conference committee to sign contracts with the host hotel. Motion carried. Jay commented he was pleased with the attendance at this year's meeting and the support of the exhibitors. The committee is working at refining the process of setting up the program and speakers for the annual meeting. Jim McElvogue has done a great job on getting the speakers and exhibitors registered and trying to get a more accurate meal count for the annual meeting. Discussion of the difficulties of getting accurate meal counts and the consequences of missed guarantees followed. Jay asked everyone to provide and feed back on the annual meeting to him. Jim McElvogue has added the annual meeting exhibitors to the newsletter mailing list.

Collection Systems

Mark McGuire commented on his discussions with G and L Clothing to develop a manner in which IAWEA members can order shirts, etc. with the IAWEA logos directly from G and L. Updates in the near future.

ITEM VII: ADJOURNMENT

President Hershner declared the meeting adjourned at 6:05 PM.

Respectfully submitted,

John W. Ringlestein, Secretary/Treasurer