

**IOWA WATER ENVIRONMENT ASSOCIATION
EXECUTIVE COMMITTEE MEETING
January 11, 2013**

The minutes of the Iowa Water Environment Association Executive Committee Meeting, held at the Ames WPC Plant in Ames, Iowa on January 11, 2013.

ITEM I: CALL TO ORDER

The meeting was called to order by President, Jim Rasmussen, at 10:09 AM, with the following Executive Committee members present: Jim Rasmussen, Jim McElvogue, Michael Tripp, Jonathan Brown, Darin Jacobs, Keith Hobson, Tim Snyder, Steve Hershner and Dan Riney. Also present were: Eric Evans, Bob Ransom, Patrick Brown, Steve Troyer, Ted Payseur and Greg Sindt.

ITEM II: APPROVAL OF AGENDA

It was moved by Tim Snyder, and seconded by Darin Jacobs, to approve the agenda as presented. Motion carried.

ITEM III: APPROVAL OF MINUTES

It was moved by Keith Hobson, and seconded by Mike Tripp, to approve the minutes of November 16, 2012 as printed. Motion carried.

ITEM IV: OFFICERS' REPORTS

A. Secretary/Treasurer's Report

The Secretary/Treasurer was not present at the meeting but provided written reports of account balances for 2012:

“Several of the accounts have increased by interest only during 2012: Association share, Association timeshare, Library share, Operations share, Region reserve, and Region share. The IAWEA Water Projects account is used for the fundraising done by the Water for People Committee and is transferred to the Xicotepec Project when requested. Newsletter is up slightly due to advertising revenue received in excess of the publishing costs during the year. The Region Check Account is down \$3,606 most of which is due to the generous donation of \$3,000 to the DMACC Scholarship fundraising by Region 6. The Operations Account is up \$13,809.96 for the year due to successful specialty conferences, the annual meeting, and the short courses. The invoice for website redesign has been paid in full without making a transfer from the Association Share Reserve Account as anticipated during last year's budget process for the website redesign.”

“Total income for the spring short course was \$36,245.00 and expenses were \$24,762.21 which resulted in a net income of \$5,741.40. Total income for the fall short course was \$32,670.00 and expenses were \$15,712.84 which resulted in a net income of \$8,478.58 for the IAWEA.”

It was moved by Tim Snyder, and seconded by Darin Jacobs, to accept the financial report. Motion carried.

B. Delegates' Report

Tim Snyder reported on the free webcasts available from WEF for members. This is a new benefit from WEF that needs to be publicized as much as possible. The WEF Awards Evaluation Task Force is looking for input from members on how to recruit more applicants for the Quarter Century Operators Club. At present individual operators must apply on their own and not many members are doing so. It may end up like what IAWEA did last year in that the MA encourages mass applications for WEF to consider like the Bedell and Hatfield awards. Keith Hobson reported that the Steering Committee met and will be

submitting some recommendations to the Board of Trustees to promote more direct operator involvement. The 2013 WEFMAX meetings were also discussed. Keith will be attending the one in Providence, RI in May. Tim Snyder will be attending the meeting in Hawaii. Jim Rasmussen and Steve Hershner have yet to make a final decision on the WEFMAX they will attend.

C: Regional Directors

Region 1:

Region 2: Darin Jacobs reported that they have a spring wastewater meeting scheduled for April 11th at NIACC.

Region 3: No report. Both Region 2 and Region 4 requested the mailing list for Region 3 so they could invite the operators in that area to their meetings. The Assistant Secretary-Treasurer will see that they receive the requested information.

Region 4: Mike Tripp reported that their spring meeting is scheduled for April 5th in Carson. They will once again have an afternoon split session for basic and advanced topics.

Region 5:

Region 6: Dan Riney reported that they will have their spring meeting in May.

D: Correspondence

None.

ITEM V: DISCUSSION/ACTION ITEMS

A. Short Course Update

A new agreement is needed for short courses after Spring 2013. Eric Evans provided an initial recommendation on changes desired. Discussion on other suggested changes to the current contract was held. Eric will put together the final recommendations and forward those to the subcommittee to begin negotiations with IA-AWWA. The new venue was a great success so hopefully negotiations will be quick and fruitful.

B. Discussion of Part Time Paid Staff

Several options were discussed but no decisions were made. This item was tabled pending further discussion among the subcommittee and current office holders.

C. Draft Budget

The draft budget as proposed by the Secretary-Treasurer was only minimally altered. More revenue is anticipated from the Annual Conference as the venue will enable us to rent large spaces again. The Short Course also seems to be back on track to earn more money as well. The Biosolids Committee requested \$7,500 for a special project by Dr. Michael Thompson of ISU. The final adopted budget for 2013 shows income of \$142,605.50 and disbursements of \$142,391.00. The motion to adopt the budget was made by Mike Tripp and seconded by Darin Jacobs. Motion carried.

ITEM VI: COMMITTEE ACTION/DIRECTION REQUESTS

Aims & Objectives Committee

Jim McElvogue reported that the committee has completed the update of the Manual of Policies and Practices. That has been distributed to the Executive Board and Committee Chairs for discussion at the March meeting

Awards

Dan Riney reported that the committee is hard at work on selecting recipients.

Biosolids

Steve Troyer reported the annual conference is set for March 20th at DMAAC. Cvent registration will be utilized again. The Committee is also promoting their Biosolids Awards again and seeking candidates.

Collection System

A written report was submitted. Their annual conference is set for March 7-8 in Marshalltown. Once again they will have PACP training available along with exams. Registration is available through Cvent. This is the year for renewals of the Voluntary Collection System Licenses. This will also be available on-line through Cvent. The committee is going to raffle a “manhole rug” to raise money for a collection system scholarship. More details on this will follow. There will be a collection system track available at the annual conference again. The committee is looking for nominations for the Golden Manhole Award. Changes are coming to the exams along with increased fees – all mandated by ABC. The committee has been approached by WEF to submit an article on their activities and describe the success they have had over the years. They also want to send a committee representative to a WEFMAX to discuss the success of the IAWEA Collection System Conference.

Education

Eric Evans said he had nothing to add to the earlier discussion.

Exhibitors and Vendors

Jim McElvogue reported that there will be room for 60 regular booths (8' x 10') and 8 large spaces (10' x 40') at the 2013 conference. The current plan is to have a seating area located in the middle of the booths for the refreshments. Final pricing for exhibit areas will be set at the meeting in March. New this year is that a Platinum Sponsorship will include 2 full conference registrations and a Gold Sponsorship will include one registration. A Silver Sponsorship will receive similar publicity to the Platinum and Gold but no full conference registration is included. Cvent will be used for exhibitor registration this year.

Government Affairs

Ted Payseur reported that John Hall is arranging a conference call for groups interested in forming a coalition to promote nutrient trading. Several recent legal developments have been somewhat positive in that EPA received setbacks to some of their interpretations of provisions of the Clean Water Act. Greg Sindt reviewed the draft comment letter on the Iowa Nutrition Reduction Strategy. Some minor changes were recommended and Greg will incorporate those into a final draft. It was moved by Jonathon Brown, and seconded by Keith Hobson, to authorize Jim Rasmussen to sign the letter on behalf of the association.

Local Arrangements

Jonathan Brown reported they have a contract for the hotel and the facility for the 2013 annual conference. They are working on having the reception at the River Museum and a possible local sponsor.

Maintenance

Bob Ransom reported the committee has the program finalized for the 2013 meeting on January 29-30, 2013. They have one Wrencher award to hand out.

Newsletter

Keith Hobson reported they are on the verge of getting another newsletter out in February. Marci Whitaker has established the following publishing dates for the next year – February 1, March 15, May 15, September 1, and December 10. There will be an extra issue this year to compensate for the issue that was missed last year.

Nominating

Dan Riney reported that the process has begun with some excellent recommendations.

Program

Dan Riney reported that many excellent abstracts have been received and the process has started to determine the topics.

Public Relations/Public Education

They will have a presentation at the meeting in March on a possible Facebook presence for IAWEA.

Website

Initial response has been positive for the ability of committees to edit their own page on the website.

Young Professionals

Patrick Brown reported that the committee was looking for plants to tour in the Cedar Rapids and Des Moines areas. Ames and Cedar Rapids were offered as possibilities.

ITEM VII: ADJOURNMENT

President Rasmussen declared the meeting adjourned at 2:17 PM.

Respectfully submitted,

Jim McElvogue, Asst. Secretary/Treasurer