

**IOWA WATER ENVIRONMENT ASSOCIATION
EXECUTIVE COMMITTEE MEETING
November 16, 2012**

The minutes of the Iowa Water Environment Association Executive Committee Meeting, held at the Ames WPC Plant in Ames, Iowa on November 16, 2012.

ITEM I: CALL TO ORDER

The meeting was called to order by President, Jim Rasmussen, at 10:30 AM, with the following Executive Committee members present: Jim Rasmussen, Jim McElvogue, Michael Tripp, Jonathan Brown, Darin Jacobs, Keith Hobson and John Ringelestein. Also present were: Lance Aldrich, Scott Wienands, Laurie Twitchell, Eric Evans, Bob Ransom, Marci Whitaker and Greg Sindt.

ITEM II: APPROVAL OF AGENDA

It was moved by Keith Hobson, and seconded by Darin Jacobs, to approve the agenda as presented. Motion carried.

ITEM III: APPROVAL OF MINUTES

It was moved by Jonathan Brown, and seconded by Darin Jacobs, to approve the minutes of September 21, 2012 as printed. Motion carried.

ITEM IV: OFFICERS' REPORTS

A. Secretary/Treasurer's Report

The Secretary/Treasurer distributed a spread sheet with account balances from January 1 and November 15, 2012. The newsletter account has a higher balance due to advertising revenue for 2013 coming in. Operations fund is up \$13,559.04. The website redesign invoice has been paid in full without the anticipated transfer from the reserve fund at this time. The Regions checking account is down slightly. Annual meeting income was \$7,397.98. Maintenance conference net income was \$365.09, Collection Systems Conference net was \$13,000.89, and Biosolids conference net was \$5,873.88. Income for the spring short course at this point is \$39,920 and 90% has been forwarded to the AWWA. Income for the fall short course is \$30,735 and 90% has been forwarded to the AWWA.

B. Delegates' Report

Keith Hobson reported he has been elected to the Steering Committee for the House of Delegates. The HOD established 4 sub groups for next year – Strategic Planning, Nondisburseables (items that are flushed but don't break up in the system), MA Sustainability and Operator Outreach. Keith is on the Strategic Planning and Nondisburseables Committees and Tim Snyder is on the Operator Outreach Committee. The WEFMAX meetings for 2013 will be in Biloxi, MS March 27-29, Honolulu, HI April 10-12, Providence, RI May 1-3 and Niagara Falls, Ontario Canada May 15-17. WEF sent a survey to the MAs asking for suggestions for topics for WEFMAX. A new communications site for WEF is available at WEFCOM.wef.org.

C: Regional Directors

Region 2: Darin Jacobs reported the Region 2 fall conference was held on October 11 at NIACC with 91 people in attendance. There will be a planning meeting next week for the 2013 spring meeting.

Region 1: Jon Brown reported Region 1 had almost 200 in attendance at their regional meeting. Dennis White made a pitch for IAWEA membership. Paul Horsfall was elected to be the new Director for the region.

Region 4: Mike Tripp reported they had 90 attendees at their fall meeting. They will be meeting next week to begin planning for next spring's meeting.

Region 5: Jim McElvogue reported the fall meeting was held in Huxley on October 31 with 40 – 50 attendees.

D: Correspondence

a. The Sec./Treas. received notification that Glen Petersen has been awarded the Quarter Century Operator Award which will be presented at the 2013 Annual Meeting.

ITEM V: DISCUSSION/ACTION ITEMS

A. Short Course Update

Jim McElvogue reported the AWWA Board has voted to continue holding the short course at the FFA Enrichment Center. Jim reported there was one negative comment regarding the availability of a hotel at the site. There were many positive comments and the laboratories were a hit. A new agreement is needed for the fall 2013 and future short courses. The group discussed possible changes to the contract. Eric Evans and Jim McElvogue will make suggestions for changes at the next Executive Committee meeting.

B. Discussion of Part Time Paid Staff

Scott Wienands reported the committee had obtained a job description from the Kansas Association and have asked the Sec./Treas. to use it as a template to develop a job description of what the Sec./Treas. actually does.

C. Website Redesign

Lance Aldrich reported the new website was up and running as of last Monday. Lance provided a live demonstration of the site. There is a lot of work to be done to committee pages and instructions will be developed for committee chairs to access their committee pages.

The meeting was recessed at 11:53 AM for lunch and reconvened at 12:14 PM.

D. DMACC Scholarship Fundraising – Shrimp Bingo Update

Scott Wienands reported there were 87 attendees at the event and \$11,770.80 was raised for the scholarship fund. The sponsors really stepped up. Next year's event will be on August 24, a Saturday night. There will be a check signing ceremony on December 7 at DMACC. The wastewater program has 8 full time students this semester and there will be 15 full time students next semester. Several grants have been presented. Keith Hobson said Scott was the driving force behind the success of this year's event.

ITEM VI: COMMITTEE ACTION/DIRECTION REQUESTS

Aims & Objectives Committee

Jim McElvogue reported the amendment to the Constitution passed. The committee is working on updating the Manual of Practices.

Biosolids

Scott Wienands and Jim Rasmussen reported the program for next year's conference is progressing. The committee is working on a model for small cities to use in their biosolids programs.

Education

Eric Evans said he had nothing to add to the earlier discussion.

Government Affairs

Greg Sindt reviewed the draft Iowa Nutrition Reduction Strategy and the process used to get to this point.

Industrial Pretreatment

Keith Hobson reported the Industrial Pretreatment/Laboratory meeting will be held on April 22, 2013. Patti Fuller Bloechl submitted a written report of their September 18, 2012 meeting.

Local Arrangements

Jonathan Brown reported they have a contract for the hotel and the facility for the 2013 annual conference.

They are working on having the reception at the River Museum. They are looking at alternatives for the non golfers on Tuesday such as a lock and dam tour or an eco river tour.

Maintenance

Bob Ransom reported the committee has the program finalized for the 2013 meeting on January 29-30, 2013. The fee has been raised slightly. The committee is requesting nominations for the Wrencher award. They are working with ABC to develop a maintenance licensing program.

Newsletter

Marci Whitaker reported they are on the verge of getting another newsletter out and have some ideas for the next one in January.

Program

Jon Brown and Jim Rasmussen reported the committee met yesterday. The group discussed lots of topics and the format as well as the opening general session. Another meeting is scheduled after the first of the year.

Public Relations/Public Education

Laurie Twitchell reported the Ad Hoc Stockholm Jr. Water Prize Committee had a signup sheet at the annual meeting and had a lot of people volunteer. Jim Meredith has agreed to be the co-chair of the Stockholm effort. Laurie heard last week that the WEF is looking at the Stockholm Jr. Water Prize program and ways to cut costs. WEF said to hold off for now until further info is available. Laurie said WEF is taking the teachers out of the program next year, very short-sighted since the teachers drive the program's success!

ITEM VII: ADJOURNMENT

President Rasmussen declared the meeting adjourned at 1:38 PM.

Respectfully submitted,

John W. Ringlestein, Secretary/Treasurer