

**IOWA WATER ENVIRONMENT ASSOCIATION**  
**EXECUTIVE COMMITTEE MEETING**  
*September 21, 2012*

The minutes of the Iowa Water Environment Association Executive Committee Meeting, held at the Ames WPC Plant in Ames, Iowa on September 21, 2012.

**ITEM I: CALL TO ORDER**

The meeting was called to order by President, Jim Rasmussen, at 10:07 AM, with the following Executive Committee members present: Jim Rasmussen, Jim McElvogue, Tim Snyder, Michael Tripp, Dan Riney, Jonathan Brown, Darin Jacobs, Edward Askew, Keith Hobson and John Ringlestein. Also present were: Lance Aldrich, Ted Payseur, Patrick Brown, Bob Ransom, Heather Roberts, Larry Hare, Kam Reeves and Greg Sindt.

**ITEM II: APPROVAL OF AGENDA**

It was moved by Michael Tripp, and seconded by Tim Snyder, to approve the agenda as presented. Motion carried.

**ITEM III: APPROVAL OF MINUTES**

It was moved by Tim Snyder, and seconded by Ed Askew, to approve the minutes of June 7, 2012 as printed. Motion carried.

**ITEM IV: OFFICERS' REPORTS**

**A. Secretary/Treasurer's Report**

The Secretary/Treasurer distributed a spread sheet with account balances from January 1 and September 20, 2012. The Water Projects account balance was transferred to the Rotary non-profit fund for Xicotepec. The newsletter account dropped due to the newsletters which have been published this year. Advertiser income is starting to come in for next year. Operations fund is up \$31,578.36. The Regions checking account is down due to the generous donations made by Region 6. Annual meeting income is \$60,565.00 and expenses to date are \$51,947.87. Maintenance conference net income was \$470.92, Collection Systems Conference net was \$13,595.11, and Biosolids conference net was \$5,990.72 (no bill received from DMACC yet). Income for the spring short course at this point is \$39,920 and 90% has been forwarded to the AWWA. Income for the fall short course is \$30,735 and 90% has been forwarded to the AWWA. The invoice from DMACC was for \$11,263 for the fall short course.

**B. Delegates' Report**

Tim Snyder reported the deadline to register for WEFTEC is approaching. Tim has signed up to attend Leadership Day at WEFTEC. Keith Hobson reported he has been nominated to the steering committee for the House of Delegates for next year.

**C: Regional Directors**

Region 2: Darin Jacobs reported the Region 2 fall conference will be held on October 11 at NIACC and will focus on the clean water side.

Region 4: Michael Tripp reported the next Region 4 meeting will be held on October 5<sup>th</sup> in Carson. The program will be a split track and will feature Atlantic's new SBR facility. There are already 60 registrations.

Region 6: Ed Askew reported Region 6 had an officers' meeting in August to discuss the possibility of preparing a manual of practice for the region. The group will be meeting later this year to begin planning for their 2013 meeting. Contact has also been made with Region 3 to encourage the development of a training program for the region.

Region 1: Jonathan Brown reported Region 1 will hold a meeting on October 24 at Manchester. Topics will include the next generation of operators, training interns, IDNR update and inspection of contractors. Region 5: Region 5 director Jeff May is now with the City of Des Moines. Regional meeting will be on October 31 at a location to be determined.

**D: Correspondence**

a. None.

**ITEM V: DISCUSSION/ACTION ITEMS**

**A. Annual Conference 2013**

Jonathan Brown reported they have met with the Grand Harbor Center and are in the process of finalizing a contract. Jon discussed the meeting facilities and that they are considering the River Center Museum for the Tuesday evening reception. Dan Riney reported the program committee will be meeting in October after WEFTEC. Dan encouraged suggestions and topics for the annual meeting. Jim McElvogue reported he has discussed setting up exhibitor registration through Cvent with Jon Harger.

**B. Short Course Update**

Jim McElvogue reported the fall short course had 190 registrations and approximately 20-30 speakers. There were a few glitches the first day in the new facility which disappeared on the second day. There were lots of nice comments about the new facility. There will be a post meeting teleconference next week to review the meeting. The Education Committee is discussing the possibility of vendors at the spring short course. The Executive Committee discussed the topic of sponsorships and vendors.

**E. Website Redesign**

Lance Aldrich provided a demonstration of the new website designed by Envoy. Several suggestions were made by the group which Lance will discuss with Envoy.

**H. Presentation by Heather Roberts**

Heather Roberts discussed the status of the discussion forum being used by the Association. The current site will no longer be available due to cost. Heather presented the option of "Discuss This", a method of discussion list management. After discussion, it was moved by Edward Askew, and seconded by Darin Jacobs, to have the League set up and administer the "Discuss This" discussion forum for the Association. Motion carried.

The meeting was recessed at 11:51 AM for lunch and reconvened at 12:13 PM.

**C. DMACC Scholarship Fundraising – Shrimp Bingo Update**

Jim Rasmussen reported he had a great time and Kam Reeves did a great job. The food was excellent. Keith Hobson reported the committee will be meeting soon to set the date for next year's event, review this year's event and look into any changes needed. Seventy five tickets were sold and final results are not yet available.

**D. Discussion of Part-time paid staff**

This topic will be tabled until the next Executive Committee meeting.

**ITEM VI: COMMITTEE ACTION/DIRECTION REQUESTS**

**Aims & Objectives Committee**

Jim McElvogue reported the vote is underway on the amendments to the Constitution and Bylaws.

**Government Affairs**

Ted Payseur reported he, Greg Sindt, Jim Rasmussen and Jay Brady met with Region 7 staff a week ago Wednesday. IDNR Director Gipp accompanied them to the meeting. Ted discussed several topics including Nutrient issues (non-point continues to lag behind in this area), integrated stormwater and wastewater planning, affordability and antidegradation. New 7Q10 standards are out. Ted stressed we

need to stay active with IDNR. Greg Sindt reported the nutrient reduction strategy is still under review. Another draft is expected to be out in late September to early October for review and it is anticipated the draft will be available for public review early next year.

**Industrial Pretreatment**

Larry Hare reported the committee met last Tuesday to plan for next year's meeting on April 22<sup>nd</sup>. Registration fees will be increased in order to provide a better lunch menu. Vendor fees will also increase slightly. Larry discussed the proposed topics for the program.

**Local Arrangements**

Jonathan Brown asked who was responsible for the golf outing and the motorcycle run. Both events are handled by the Water for People committee.

**Maintenance**

Bob Ransom reported the committee has had a quiet summer. The committee will be meeting in October to plan for the next meeting and to discuss registration fees.

**Ad Hoc Stockholm Jr. Water Prize Annual Conference**

Bob Ransom reported the committee met yesterday and is working on preparing a proposal by the end of March to host the conference in 2015.

**Membership**

Kam Reeves reported the committee has not met since the annual meeting and hopes to meet in October. Kam presented and discussed proposals for shirts, etc. with the Association logo. After discussion, it was suggested that Kam order some samples to take to various meetings and take orders.

**Newsletter**

The committee met by teleconference last week and anticipates the next issue will be out by the end of October.

**Young Professionals**

Pat Brown reported no activity since the last meeting.

**ITEM VII: ADJOURNMENT**

President Rasmussen declared the meeting adjourned at 1:04 PM.

Respectfully submitted,

John W. Ringlestein, Secretary/Treasurer