

## IWPCA Collection System Committee Meeting October 8, 2009 Minutes

The IWPCA Collection System Committee met at the Marshalltown, Iowa Best Western Conference Center on December 3, 2009. The attendees included: Adam Smith, Lavern Coles, Steve Simons, Perry Gjersvik, Brian Robinson, Mark Van Gundy, Roger McFarland, Paul Druivenga, and Mark McGuire.

The first item of business regarded the Specialty Conference which will be held on March 3, 4 & 5, 2010 at the Iowa Best Western in Marshalltown, Iowa. Prior to the meeting 7 speaker forms had been completed and were submitted for review by the committee. There were 6 additional speakers that had been selected, but their speaker forms had not been received prior to the meeting. Various individuals were appointed to make contact with certain speakers and instructed to solicit confirmations and contract information to Paul Druivenga. Paul will serve as the point of contact for confirming speakers, biography forms, and setting the remainder of the program. Mike Czipar volunteered to work with Paul to collect speaker presentations prior to the conference and facilitate the audio/video during the conference.

Regarding the Attendee giveaway and speaker giveaway, two suggestions were made. The mag-light flashlight was a great success about 5 years ago and it was suggested that we could repeat that giveaway. Steve Simons suggested that we could give away a folding bag chair. And he offered to receive them and transport them from the Marshalltown wastewater offices to the conference. Mark McGuire was asked to research pricing, put together the costs and then submit via email for approval by the committee. The committee will then have 36 hours to approve or reject and the items will be ordered accordingly.

Glen Petersen was not able to attend the meeting but sent the following report on the ABC certification program update. The only Collection System Certification exam related item that needs to be passed on to the full committee is in regards to the multiple entry exams we have been using. ABC determined that they would not continue with the current system for multiple entry exams. This means that additional questions on the class II, III and IV exams drawn from the lower grade level exams. We will be going back to the old set up. Multiple entries will still be allowed (you can start at any grade level you want as long as you meet the qualifications) but each exam level will only have 100 questions and they will all be selected from the question bank maintained by ABC for that grade level. Exam time will now be 3 hours rather than 4 hours. We should have the new - 100 question exams - for use at the March 2010 specialty conference.

The Iowa Water Pollution Control Association Annual Conference will be held on June 2-4, 2010 at the Gateway Inn Hotel in Ames, Iowa. The Collection Systems section will take place on June 3, 2010. Kevin Moler is currently serving as the Annual Conference Program Director. The last planning session was held at the HR Green Offices in Johnston, Iowa on October 3 and was attended by Mark McGuire. The collection system Committee was assigned to solicit 6 speakers for the Thursday June 3, 2010 program and prepare the Operator Training Program. Roger McFarland and Adam Smith are jointly working to organize the Operator Training Program which will also take place on Thursday June 3, 2010. At the present time, Mark McGuire will serve as the representative for the annual conference program. A short list of possible topics and speakers was generated in committee for the Annual Conference Collection System Section of the program. The next meeting of the Annual Conference Planning Committee was held on December 3, 2010 following the Collection System Committee Meeting. Adam Smith and Roger McFarland were in attendance.

Steve Simons will submit the meeting minutes from the October 8, 2009 meeting to the reporter. Along with the minutes from the December 3, 2009 meeting once they have been received.

There were four items of new business raised during the meeting. The first was the price for attending and for vendors. With the cost of conference expenses continuing to increase, it was decided to increase the price for attendees by \$5.00 and the price for vendors by \$25.00. The second item was regarding the Golden Manhole Award breakfast. Two years ago, at the collection System Specialty Conference a special breakfast was held for the Golden Manhole Award recipients. It was decided to continue with this tradition for future conferences for planning purposes as the Golden Manhole Award Recipients will become self governing. The third item of new business regarded the ordering of Collection System Shirts. Adam Smith volunteered to get the artwork from Roxann Slater and find an Iowa Vendor for the next shirt order. Once this has been done, we will solicit for the next shirt order. The fourth item of new business revolved around the inactive collection system committee members. It was decided to send out an email requesting that those who wish to continue serving on the committee respond in the affirmative. Those who did not respond or asked to be removed from the list would be removed. This has been done and a revised list of members has been generated.

The Collection System Committee meeting began at 9:02 and was adjourned at 12:45 after a working lunch held at the Junction Café Restaurant. The next meeting is scheduled for March 3, 2010 at the Best Western in Marshalltown, Iowa at 6:00 PM prior to the start of the Specialty Conference.